

MACOUPIN COUNTY BOARD OF HEALTH

Minutes for July 16, 2025, 6:00 p.m.

- I. Call to Order – Meeting called to order at 6:06 pm - Roll Call
 - a. Board members present: Leann Barr, Dr. Michael LeVora, Dr. Thomas Hatley, Nikki Ray, Mike Barnard, Sean Rees
 - b. Board members absent: Chas Swearingen, Ashley Simons, Holly Boston
 - c. Staff present: Lori Sanson, Christy Blank, Gary Ross, Derrik Tiburzi
- II. Recognition of the Public- Morgan Rusten PT, Brogan Oswald RN
- III. Reading and Approval of June 18, 2025 minutes
 - a. Sean Rees motioned to approve. Dr. Thomas Hatley seconded
- IV. Financial Status – Approval of Bills
 - a. Discussion of Current Financial Situation
 - a. Public Health: Beginning balance \$389,443.81 Ending balance \$525,102.54
 - b. Transportation: Beginning balance \$817,084.47 Ending balance \$731,221.23
 - c. WIC: Beginning balance \$20,880.31 Ending balance \$5,591.64
 - d. Community Care: Beginning balance \$788,005.19 Ending balance \$710,233.44
 - e. MCHC, Inc.: Beginning balance \$20,495.02 Ending balance \$20,332.52
 - f. USDA: Beginning balance \$22,200.82 Ending balance \$22,214.96
 - g. Total cash assets: \$2,404,259.25, down from \$2,447,510.04, for a difference of \$43,250.79 – Sean Rees asked if we were able to decrease our bill to Illini Tech yet due to McDaniels taking over our Website. CBlank explained that they are still in the build phase and the transition has not happened yet.
 - h. Motion to approve by Nikki Ray, seconded by Dr. Thoams Hatley. Motion carried.
 - b. Outstanding Grant Remittance owed to MCPHD from the State of IL is \$971,785.59
 - c. Budget Approval – Area Agency Application reviewed.
- V. Executive Session – personnel, litigation
 - a. Motion to enter 6:17pm Sean Rees. Dr. Thomas Hatley seconded. Motion carried.
 - b. Motion to exit 6:36pm by Leann Barr. Seconded by Mike Barnard.
- VI. Administrator’s Report
 - a. Health Center Productivity Reports
 - a. Counseling appts have improved with the changes in scheduling
 - b. Psych is holding. No show rate continues to be high. Medical numbers are horrible.
 - c. Unduplicated patients 6530.
 - d. Summer is slower on patient encounters.
 - b. UDS Review-Utilization Review of Patients
 - a. Still working on clinical quality measures, reviewed patients served by zip code, by income as percentage of poverty guidelines, by special populations, by social determinants of health, and by primary third-party medical insurance coverage
 - c. QI/QA/Risk Management minutes/Risk Management
 - a. Patient surveys are going well- using survey monkey, reviewed most recent survey from June 2025

- b. Employee engagement committee is going to be employees only, admin will be by adhoc committee only.
- c. No findings for chart reviews
- d. Leann Barr motioned to approve QI/QA minutes for July 3, 2025. Sean Rees seconded. Motion carried.
- d. Review of current projects
 - a. Transportation Building- A&E plans completed, waiting on construction approval from IDOT. Derrek is working on this
 - b. St. Francis Way- leased building- on the wait list for roof
 - c. Morgan St- none
 - d. Columbian Blvd- heating issue remains outstanding.
 - e. Oakland Ave – none
 - f. Maple Street – none
 - g. Surplus Vehicle - auction is live on Aumann website, will share to social media

VII. Old Business

- a. Outstanding Board Member Conflict of Interest and Confidentiality Statements
 - a. Dr. Thomas Hatley’s form needs signed
- b. MCPHD advertising, marketing, re-branding and website update
 - a. 15 surveys completed, firm working on branding and website build

VIII. Credentialing and Privileging

- a. Tiffany Kershaw, Dental Assistant Trainee
- b. Jessica Cox, Dental Assistant Trainee
- c. Motion to approve made by Leann Barr. Sean Rees seconded. Motion carried.

IX. WIC, HFI, Health Educator, Safe Families, Environmental, and Transportation updates

- a. WIC
 - i. Enrolled caseload of 663, achieved caseload 547. WIC show rate 84%, New FY26 caseload reduced to 599
- b. HFI – program closure, final report submitted.
- c. Health Educator
 - i. Working on outreach clinics for back to school requirements, no programming to report due to school not being in session
- d. Safe Families
 - i. 71 Client encounters, 33 calls totaling 8.5 hours of crisis work this month
- e. Environmental
 - i. 4 new food establishments, 77 total food inspections, including re-inspections this month. Total of 6 temporary events, requiring 45 inspections.
 - ii. 11 outstanding food license applications remaining, certified letters sent
- f. Transportation
 - i. New driver- 1 for June
 - ii. Lower participation in group trips this month
 - iii. 21 days of service in June, 2366 total passenger rides, 52,495 miles, 2,401 service hours, 253 rider cancellations, 65 no shows

X. Review of Grants – Applications, Changes, updates and new

- a. Healthy Families Grant Denial as a response to our appeal
- b. HRSA – awarded 3 years, received total funding for year 1
- c. As of July 4th Health Centers can't use federal funding to treat illegal immigrants, waiting on direction on how to proceed with verification
- d. Area Agency on Aging grant
 - i. Sean Rees motioned to apply for this grant we have had in the past. Leann Barr seconded. Motion carried
- e. Scheffel and Boyle contract for 2025, 2026, 2027 for independent audit. Leann Barr motioned. Sean Rees seconded. Motion carried.

XI. New Business

- a. Review of Board Member Applications
 - a. Accepting and approved applications of Morgan Rusten, Rachele Woods, Pamela Danker, Margaret Perry. Motion to approve new board members made by Sean Rees, seconded by Dr. Thomas Hatley.
- b. FHN departure
 - a. Would save us money to break away and not pay their dues. Need bid from NG.
 - b. Motion to get quote from Next Gen to see where we end moving independent of FHN. Motion made by Dr. Thomas Hatley. Mike Barnard seconded. Motion carried.
- c. Policy Review and Approval
 - a. 340B referral policy- behavioral health referrals
 - b. Personnel policy- 240 days instead of hours able to carry over to IMRF.
 - c. Personnel Policy - Accrued time on unpaid leave based off % instead of the whole month
 - d. Sean Rees motioned to approve 340B Referral and Personnel Policy changes. Mike Barnard seconded. Motion carried.
- d. Personnel Requests/Resignations/Staff Vacancies
 - a. Alexis Page FMLA request
 - b. Dr. Sajja FMLA request
 - c. Emily Roman FMLA request
 - d. Motion to approve FMLA made by Sean Rees. Leann Barr seconded. Motion carried. Board no longer needs to approve FMLA requests due to IL Law driving FMLA rules and regulations.
 - e. Deanna Boden, MA resignation
 - f. Debra Hudson, driver resignation
 - g. Michelle Dettwiler, ROSC Coordinator resignation

XII. Next Meeting Date – Wednesday, August 20, 2025 at 6:00 p.m.

Motion to adjourn at 7:11pm by Sean Rees. Dr. Thomas Hatley seconded. Motion carried.

MISSION STATEMENT
OF THE
MACOUPIN COUNTY PUBLIC HEALTH DEPARTMENT

The Macoupin County Public Health Department believes that good health is a valuable right for all individuals, groups, and the community. We are dedicated to serve and work with the people in the community to prevent disease, to promote wellness and to protect the health of the residents of Macoupin County.