

MACOUPIN COUNTY BOARD OF HEALTH

Minutes for August 20, 2025, 6:00 p.m.

- I. Call to Order – Roll Call 6:03pm
 - a. Board members present: Rachel Woods, Morgan Rusten, Leann Barr, Dr. Levora, Nikki Ray, Ashley Simons, Sean Rees, Dr. Hatley, Pam Danker, Chas Swearingen, Margaret Perry
 - b. Board members absent: Holly Boston, Mike Barnard
 - c. Staff present: Lori Sanson, Christy Blank, Gary Ross, Derrik Tiburzi, Becky Hatlee, Sam Thomas
- II. Recognition of the Public/ Introduction and Welcome of New Board Members
No public to recognize. Welcomed new board members, history of MCPHD provided
- III. Reading and Approval of July 16, 2025 minutes
 - a. Motion to approve by Nikki Ray. Dr. Thomas Hatley seconded. Motion carried.
- IV. Financial Status – Approval of Bills
 - a. Discussion of Current Financial Situation
 - a. Public Health: Beginning balance \$525,102.54 Ending balance \$517,621.23
 - b. Transportation: Beginning balance \$731,221.23 Ending balance \$698,025.50
 - c. WIC: Beginning balance \$5,591.64 Ending balance \$8,366.07
 - d. Community Care: Beginning balance \$710,233.44 Ending balance \$779,261.55
 - e. MCHC, Inc.: Beginning balance \$20,332.52 Ending balance \$26,279.75
 - f. USDA: Beginning balance \$22,214.97 Ending balance \$22,229.12
 - g. Total cash assets June: \$2,404,259.25 July: \$2,435,398.90
 - h. Motion to approve by Dr. Thomas Hatley. Sean Rees seconded. Motion carried.
 - b. Outstanding Grant Remittance owed to MCPHD 24,850.51 for July
- V. Executive Session
 - a. None
- VI. Administrator’s Report
 - a. Health Center Productivity Reports
 - a. Highest encounter rate month for 2025 with 3,097 total encounters. We want to be at least 3,000 monthly on average to make budget.
 - b. Unduplicated patient goal increased from 9,000 to 10,000. Currently at 72.3% of goal.
 - b. UDS Review-Utilization Review of Patients
 - a. Still majority at or 100% below poverty level, majority of patients served are in 62033, 62056 and 62626, biggest social determinant remains financial strain, and the majority of patients served are on Medicaid.
 - c. QI/QA/Risk Management minutes/Risk Management
 - a. Unduplicated patients as of 7/31/2025 was 7227, which is 72.3% of annual goal, kept appts is 3097 for July 2025. Reviewed Clinical Quality measures, patient surveys, and employee engagement recommendations.
 - b. Leann Barr motioned to approve QI/QA. Chas Swearingen seconded. Motion carried.

- c. 2025 Quarter 2 Risk Management Report reviewed with 38 incident reports. “Dr. Silver” was paged due to patient in dental clinic potentially being armed
- d. Motion to approve the 2025 Quarter 2 Risk Management Report made by Sean Rees. Ashley Simons seconded. Motion carried.
- d. Review of current projects
 - a. Transportation Building- Derrek is waiting for final drawings of ADA changes to move on to next phase of work.
 - b. St. Francis Way- leased building- we received notification from HSHS that the roof will be redone in October
 - c. Morgan St- No projects
 - d. Columbian Blvd- heating issue remains outstanding.
 - e. Oakland Ave – none
 - f. Maple Street – none
 - g. Surplus Vehicle - auction is completed
 - i. 15 items- \$15,300 after Aumann was paid

VII. Old Business

- a. MCPHD advertising, marketing, re-branding and website update
 - a. Becky and Christy have a meeting scheduled for Friday 8/22 to review the new branding/logo ideas and website mapping. Social media marketing campaign went live in July and July was our highest month of encounters. We are hoping that this increase is a result of the social media marketing campaign that went live.

VIII. Credentialing and Privileging

- a. Rikki Cleeton Dental Assistant Trainee
- b. Jaimee Nelson Dental Assistant Trainee
- c. Baylee Nevins Dental Assistant Trainee
- d. Motion to hire by Sean Rees. Dr. Thomas Hatley seconded. Motion carried.

IX. WIC, Health Educator, Safe Families, Environmental, and Transportation updates

- a. WIC
 - i. 98.3% of caseload goal reached
 - ii. The State of Illinois denied request to change to a 4-day work week, so the current hours of operation will not change.
- b. Health Educator
 - i. Many outreaches are going on with back-to-school events.
- c. Safe Families
 - i. 38 clients served, with a total of 184 client encounters, 48 hotline calls
 - ii. Outreach for services offered continue across the county
 - iii. 11 orders of protection filled and 9 emergency orders of protection granted
- d. Environmental
 - i. 3 new establishments, 66 routine inspections, 51 reinspections
 - ii. 9 temporary events
 - iii. 4 cottage food operator applications approved
 - iv. Rapid radios implementation for internal emergency response communications
- e. Transportation
 - i. 2655 total passenger trips in July, up 289 rides from June 2025
 - ii. Slight increase in rider cancellations, up by 7
 - iii. New driver x 3 in process

- iv. New camera software to improve our overall safety- The first trial month, we had 427 total events with most of them by 2 drivers that have very poor safety scores. We had a negative safety score off the charts. Since we implemented the discipline for these safety issues, our score reversed and went up to 91%, A-, which is outstanding.

X. Review of Grants – Applications, Changes, updates and new

- a. IL RCCA BASE- awarded funding
- b. ROSC- awarded funding
- c. RCORP= -Overdose Response- we met every category and scored 95 but did not get awarded. We are unsure as to why, as there were no weaknesses noted on the proposal
- d. Applied for 708 Board Grant
- e. Considering applying for IL-RCCA ANCHOR,

XI. New Business

- a. Next Gen Proposal/FHN Departure
 - a. FHN group- Estimated \$22,796 for 2026 dues due to 3-4 of the groups. Current dues is a little over \$13k, but with all additional fees, it is well over \$17k.
 - i. Requesting to move away from FHN group because it lacks advancements in technology due to all parties being required to agree. If we move away, we don't risk increases due to more departments leaving, and we don't have to pay a consultant.
 - ii. To move to an independent instance of NG, it will be approximately \$22,578.95/monthly - EMR, registration, dictation, and other enhance features to replace other products we are interfacing in.
 - iii. Epic quote came in at \$36k-\$42k/monthly over the next 5 years.
 - b. FTCA Application
 - a. Federal Tort Claims Act- malpractice
 - b. Application was returned for corrections. Request for corrections reviewed. Admin team will work to complete corrections and resubmit this application.
 - c. Board Member
 - a. Motion to accept this meeting as Mike Barnard's last meeting. Dr. Michael Levora motioned. Sean Rees seconded. Motion carried.
 - d. Policy Review and Approval
 - a. Board of Health and Health Center Board Member Confidentiality edited to include further clarification of the confidentiality section.
 - b. New Policy on Appointment Scheduling and Flow
 - c. Updated the Employee Required Training Policy
 - d. Update the Lead Screening Policy to reflect the State of Illinois requirements.
 - e. Update the Lead Testing Policy to reflect the State of Illinois requirements.
 - f. New Policy on Local Referral List
 - g. Motion to approve by Rachel Woods. Leann Barr seconded. Motion carried.
 - e. Personnel Requests/Resignations/Staff Vacancies
 - a. Resignations- Morgan Buckner, Brittney Card, Abbigail Schrieber, Sarah McKnight, Michael Reid, Jessica Cox
 - b. Vacancies- dental assistants, dental hygienists, transportation drivers, dentists

XII. Next Meeting Date – Wednesday, September 17, 2025 at 6:00 p.m.

Motion to adjourn at 7:50pm by Sean Rees. Seconded by Dr. Thomas Hatley seconded. Motion carried.