

# MACOUPIN COUNTY BOARD OF HEALTH

Minutes for June 18, 2025, 6:00 p.m.

- I. Call to Order – Roll Call
  - a. Board members present: Leann Barr, Holly Boston, Ashley Simons, Dr. Levora, Nikki Ray, Chas Swearingen, Mike Barnard, Sean Rees
  - b. Board members absent: Dr. Hatley (chimed in via phone then exited due to quorum)
  - c. Staff present: Lori Sanson, Becky Hatlee, Sam Thomas, Christy Blank present via zoom
- II. Recognition of the Public
  - a. Morgan Rusten Physical Therapist from CAH, interested in becoming a board member
  - b. Juliet Milton, LCSW student
- III. Reading and Approval of May 21, 2025 minutes
  - a. Motion to approve by Nikki Ray. Sean Rees seconded. Motion carried
- IV. Financial Status – Approval of Bills
  - a. Discussion of Current Financial Situation
    - a. Public Health: Beginning balance \$446,363.31 Ending balance \$389,443.91
    - b. Transportation: Beginning balance \$807,709.66 Ending balance \$817,084.47
    - c. WIC: Beginning balance \$20,769.14 Ending balance \$20,495.02
    - d. Community Care: Beginning balance \$905,949.66 Ending balance \$788,005.19
    - e. MCHC, Inc.: Beginning balance \$18,610.02 Ending balance \$20,495.02
    - f. USDA: Beginning balance \$22,187.15 Ending balance \$22,200.83
    - g. Total cash assets: \$ 2,447,510.04
    - h. Motion to approve by Ashley Simons, seconded by Mike Barnard. Motion carried.
  - b. Outstanding Grant Remittance owed to MCPHD from IL - \$327,420.49
  - c. Budget Approval – none
- V. Executive Session – Personnel
  - a. Motion to enter at 6:13pm by Sean Rees. Mike Barnard seconded. Motion carried.
  - b. Motion to exit at 6:23pm by Sean Rees. Mike Barnard seconded. Motion carried.
- VI. Administrator’s Report
  - a. Health Center Productivity Reports
    - a. Dental assistant shortage so numbers are down
    - b. Medical numbers down
    - c. Counseling down overall. Creating shorter durations of some apt types, TH for behavioral time decreased
  - b. UDS Review-Utilization Review of Patients
    - a. Unduplicated patients: 5771 on track for goal of 9263 for the year
    - b. Kept appointments down but we are sending more reminders for maintenance/screening health
    - c. Clinical quality measures- color coded. Still working on some areas but meeting others
    - d. Still serving mostly at and below 100% poverty
  - c. QI/QA/Risk Management minutes/Risk Management
    - a. Working through FTCA application for malpractice. Due on 6/27.
    - b. Motion to approve by Leann Barr. Chas Swearingen seconded. Motion carried.

- d. Review of current projects
  - a. Transportation Building- A&E plans completed, waiting on construction approval from IDOT. Derrek is working on this
  - b. St. Francis Way- leased building- on the wait list for roof
  - c. Morgan St- JUN construction completed gutter project.
  - d. Columbian Blvd- heating issue remains outstanding.
  - e. Oakland Ave – none
  - f. Maple Street – none
  - g. Surplus Vehicles – Awesome Ink removed decals from surplus vehicles. They are ready for auction.

VII. Old Business

- a. Need additional Board Members – actively working on this
- b. Firearms Grant – Safe/lockbox distribution
  - a. Went over very well at fairgrounds. FRO Presentation at Blackburn- 41 in attendance.
- c. Marketing and Rebranding update – contract signed, brands in process
- d. Safe Families Golf Tournament- 30/32 teams signed up. Lots of sponsors.

VIII. Credentialing and Privileging

- a. Kiersten Reeves dental assistant trainee- new
- b. Iris Page dental assistant trainee- new
- c. Sean Rees motioned to approve. Ashley Simons seconded. Motion carried.
- d. Recredentialing
  - i. Dr. Bhatt- dentist
  - ii. Brian Pollo RN
  - iii. Meghan Chambers CMA
  - iv. Kara Harmon CMA
  - v. Motion to approve by Sean Rees. Leann Barr seconded. Motion carried.

IX. WIC, HFI, Health Educator, Safe Families, Environmental, and Transportation updates

- a. WIC Met 90.21% of caseload goal set by the state
- b. Healthy Families- we did not get this grant, which came as a shock. We have gotten it in years past. Was not because of performance of our program.
  - i. Morgan will likely stay- she applied to an internal position.
  - ii. Helene and Breanne are looking for other positions
- c. Health Educator
  - i. School year total 8,956 student encounters
- d. Safe Families
  - i. Increase in clients- 16 new clients including kids. 192 client encounters
  - ii. 11 OPs. 7 granted
- e. Environmental
  - i. 1 new cottage food operator
  - ii. One new establishment- Sips in Virden
  - iii. Awaiting 2 tick surveillance events submitted and awaiting results
- f. Transportation
  - i. 3458 passenger trips in May

- ii. 4 complaints that have been addressed and closed out- wheelchair issue, speeding and two smoking
  - iii. 1 driver retired that had been here for 15 years
- X. Review of Grants – Applications, Changes, updates and new
  - a. Applied for RCORP Overdose Response and IL-RCCA BASE
  - b. Just notified today that we received the ROSC Grant for 1 year \$150k
- XI. New Business
  - a. Board Member Conflict of Interest and Confidentiality Statement
  - b. WIC Income Guidelines Eff 7.1.25
    - a. Just FYI it is changing. No vote needed. Dictated by the State
  - c. MCPHD website rebuild bid
    - a. Two options presented
      - i. Word Press through Illini Tech- Becky is very familiar with this
      - ii. McD CMS
      - iii. Both are \$1800 per year
      - iv. Motion to approve McD by Sean Rees. Seconded by Chas Swearingen. Motion carried.
  - d. Policy Review and Approval
    - a. Patient satisfaction surveys
    - b. Appointment Scheduling and Flow
    - c. Inclement Weather Call-Down Procedure
    - d. Patient Health Records and Documentation
    - e. Evidence-Based Screenings
    - f. Tracking and Coordination of Care
    - g. Motion to approve by Sean Rees. Chas Swearingen seconded. Motion carried.
  - e. Personnel Requests/Resignations/Staff Vacancies
    - a. Lilly Booth accepted a part time position at Gudgel Ranch Saloon which should not be a conflict of interest
    - b. Jordan Fuller resignation as dental assistant
    - c. Leanna Albers resignation
    - d. Jerald Shade- retirement
    - e. Hannah Korunka resignation
    - f. William Beckham resignation with transportation
    - g. Multiple position vacancies
  - f. Next Month's Meeting

Motion to adjourn at 7:40pm pm by Sean Rees. Mike Barnard seconded. Motion carried.

XII. Next Meeting Date – Wednesday, July 16, 2025 at 6:00 p.m.

MISSION STATEMENT  
OF THE  
MACOUPIN COUNTY PUBLIC HEALTH DEPARTMENT

The Macoupin County Public Health Department believes that good health is a valuable right for all individuals, groups, and the community. We are dedicated to serve and work with the people in the community to prevent disease, to promote wellness and to protect the health of the residents of Macoupin County.