

MACOUPIN COUNTY BOARD OF HEALTH

Minutes for January 15, 2025, 6:00 p.m.

- I. Call to Order – Roll Call 6:02pm
 - a. Board Members Present: Lauren (Nikki) Ray, Ashley Simons, Chas Swearingen, Leann Barr, Sean Rees, Dr. Hatley. Dr. LeVora, Mike Barnard, Holly Boston,
 - b. Board Members Absent: Dr. Polo
 - c. Staff present- Lori Sanson, Sam Thomas, Christy Blank, Becky Hatlee, Derrek Tiburzi, Gary Ross
- II. Recognition of the Public- None
- III. Reading and Approval of December 18, 2024 minutes
 - a. Motion to approve by Sean Rees. Chaz Swearingen seconded. Motion carried
- IV. Financial Status – Approval of Bills
 - a. Discussion of Current Financial Situation
 - a. Public Health: Beginning balance \$276,203.51 Ending balance \$539,053.61
 - b. Transportation: Beginning balance \$ 472,376.18 Ending balance \$399,329.37
 - c. WIC: Beginning balance \$12,388.06 Ending balance \$6,504.49
 - d. Community Care: Beginning balance \$553,016.50 Ending balance \$542,040.62
 - e. MCHC, Inc.: Beginning balance \$15,889.76 Ending balance \$ 16,379.76
 - f. USDA: Beginning balance \$18,475.36 Ending balance \$18,487.51
 - g. Total cash assets: \$2,423,225.21
 - h. Motion to approve by Ashley Simons, seconded by Mike Barnard. Motion carried.
 - b. Outstanding Grant Remittance owed to MCPHD \$419,546.15
 - c. Vacation balances- had to be used by 12/31 for union and nonunion employees. Vacation balance paid out for a total of \$9866.88
 - d. Grant Renewals – Budget Approval
- V. Executive Session – Personnel
 - a. Sean Rees motioned to enter executive session at 6:23pm. Mike Barnard seconded. Motion carried
 - b. Vote to exit executive session at 6:31pm by Sean Rees. Chaz Swearingen seconded. Motion carried.
- VI. Administrator’s Report
 - a. Health Center Productivity Reports
 - a. Dentists increased but that spread appointments across multiple dentists, so averages are down.
 - b. Medical is still low.
 - c. Passed goal for unduplicated patients. Goal 9162. Actual unduplicated patients served for 2024 is 9249.
 - b. UDS Review-Utilization Review of Patients
 - a. Surpassed goal for 5 measures. Still not meeting 5 of them
 - b. Biggest social determinant is financial strain
 - c. QI/QA/Risk Management minutes/Risk Management

- a. Motion to approve QI/QA Minutes by Sean Rees. Mike Barnard seconded. Motion carried.
 - d. Review of current projects
 - a. Transportation Building- more documentation needed/requested. New sign installed, waiting on electrical
 - b. St. Francis Way- waiting for roof replacement- leased building. Financial strain with owners, they are not replacing, just repairing
 - c. Morgan St.- JUN construction has material for roof but waiting for weather to break
 - d. Columbian Blvd- waiting on electrician for exterior outlets
 - e. Maple St- new sign design in progress
 - f. Surplus vehicles- items waiting for date to be set to be posted
- VII. Old Business
 - a. Surplus Items- invitation for sealed bids. Motion to approve sealed bid opening at February meeting made by Sean Rees, seconded by Mike Barnard. Motion carried.
- VIII. Credentialing and Privileging
 - a. Ariana Hales peer support specialist
 - b. Jamie Ott FNP
 - c. Sean Rees motioned. Dr. Hatley seconded. Motion carried.
- IX. WIC, HFI, Health Educator, Safe Families, Environmental, and Transportation updates
 - a. WIC-no report received
 - b. HFI
 - i. 9/32 families screened qualify, 2 new families
 - c. Health Educator
 - i. 649 total student encounters for health education in December
 - d. Safe Families
 - i. 46 families served in December
 - e. Environmental
 - i. Attended FDA allergen awareness training
 - ii. 83 septic permits reviewed and approved in Dec 2024
 - f. Transportation
 - i. 3,206 passengers
 - ii. 19 drivers and 26 vehicles credentialed
 - iii. 300+ riders during Carlinville Christmas Market
- X. Review of Grants – Applications, Changes, updates and new
 - a. HRSA expanded hours- not selected. 5 other agencies received it
 - b. 7 grants on the list to look into now, Spring is grant season
- XI. New Business
 - a. Organizational Events
 - b. Federal Mileage Rate Change
 - a. \$0.67 to \$0.70
 - b. Sean Rees motioned to approve. Mike Barnard seconded. Motion carried.
 - c. 2025 Meeting Dates

- a. Sean Rees motioned to approve future 2025 dates. Leann Barr seconded. Motion carried.
 - d. Policy Review and Approval
 - a. Immigration attorney notified us of changes with Illinois equal pay act- add wage or salary scale and give overview of benefits for internal and external postings
 - i. Sean Rees motioned. Leann Barr seconded. Motion carried.
 - b. Triage policy- after hours policy- go somewhere else when we are closed
 - i. Sean Rees motioned. Mike Barnard seconded. Motion carried.
 - e. Personnel Requests/Resignations/Staff Vacancies
 - a. Vacancies- DV coordinator, psych NP, PH dental hygiene practitioner, Registered Dental Hygienist
 - b. Angela Crays requesting unpaid leave of absence for 14 days and FMLA for illness from 1/9-1/20
 - i. Sean Rees motioned. Ashley Simons seconded. Motion carried
 - c. Resignation
 - i. Katherine Johnson LCSW
 - ii. Alison Kuehn revenue cycle coordinator
 - iii. Taylor Brazel- nurse care coordinator- position not being refilled
- XII. Next Meeting Date – Wednesday, February 19, 2025 at 6:00 p.m.
- XIII. Motion to adjourn 7:08 by Dr. LeVora. Sean Rees seconded. Motion carried.

MISSION STATEMENT
OF THE
MACOUPIN COUNTY PUBLIC HEALTH DEPARTMENT

The Macoupin County Public Health Department believes that good health is a valuable right for all individuals, groups, and the community. We are dedicated to serve and work with the people in the community to prevent disease, to promote wellness and to protect the health of the residents of Macoupin County.