

MACOUPIN COUNTY BOARD OF HEALTH

Minutes for April 16, 2025, 6:00 p.m.

- I. Call to Order – Roll Call
 - a. Board Members Present: Lauren (Nikki) Ray, Leann Barr, Sean Rees, Dr. Hatley, Dr. LeVora, Mike Barnard, Holly Boston, Dr. Polo, Chas Swearingen, Sean Rees
 - b. Board Members Absent: Ashley Simons
 - c. Staff present- Sam Thomas, Christy Blank, Becky Hatlee, Derrek Tiburzi, Gary Ross
 - d. Staff absent – Lori Sanson
- II. Recognition of the Public- None
- III. Opening of Sealed Bids for Surplus Items
 - a. We have tear sheets from three separate papers for two consecutive weeks. We did not receive any bids.
- IV. Reading and Approval of March 19, 2025 minutes
 - a. Leann Barr motioned. Mike Barnard seconded. Motion carried
- V. Financial Status – Approval of Bills
 - a. Discussion of Current Financial Situation
 - a. Public Health: Beginning balance \$371,402.10 Ending balance \$422,092.55
 - b. Transportation: Beginning balance \$637,676.59 Ending balance \$830,796.29
 - c. WIC: Beginning balance \$27,380.10 Ending balance \$19,144.37
 - d. Community Care: Beginning balance \$1,289,583.74 Ending balance \$1,086,085.22
 - e. MCHC, Inc.: Beginning balance \$15,337.02 Ending balance \$15,331.02
 - f. USDA: Beginning balance \$22,159.36 Ending balance \$22,173.48
 - g. Total cash assets: \$2,790,187.34
 - h. Motion to approve by Sean Rees, seconded by Dr. Thomas Hatley. Motion carried.
 - b. Outstanding Grant Remittance owed to MCPHD from the state \$385,079.47
 - c. Budget Approval – none
 - d. Unclaimed property- going through old checks that are greater than 2 years old. The payer was contacted to see if they wanted the checks voided and resent. \$6400 was voided for various reasons. ~\$5000 will be sent to the state for unclaimed property. Sean Rees motioned to proceed. Dr. Therese Polo seconded. Motion carried.
- VI. Executive Session – Personnel, Litigation
 - a. Motion to enter by Sean Rees 6:22pm. Dr. Thomas Hatley seconded. Motion carried.
 - b. Motion to exit Leann Barr 6:54pm. Sean Rees seconded. Motion carried.
- VII. Administrator's Report
 - a. Health Center Productivity Reports
 - a. Dental still down a little with one dentist out for a period of time. We are fully staffed with dentists now.
 - b. 4098 unduplicated patients on track for goal of 9263 annually.
 - b. UDS Review-Utilization Review of Patients
 - a. Still working on meeting clinical quality measures

- c. QI/QA/Risk Management minutes/2024 Annual Risk Management Report/2024 Annual Risk Management Report
 - a. Patients still want expanded/evening hours
 - b. Motion to approve Q1/QA minutes by Sean Rees. Mike Barnard seconded. Motion carried.
 - c. Leann Barr motioned to approved 2024 Annual Risk Management Report. Chas Swearingen seconded. Motion carried.
 - d. 1st quarter 2025 Risk Management Report will be reviewed at May 2025 meeting
- d. Review of current projects
 - a. Transportation Building- received approval letter from IDOT for A&E.
 - b. St. Francis Way- leased building- on the wait list for roof
 - c. Morgan St- JUN construction completed gutter guard project- Pete showed them standing water in the gutters. JUN is going to remediate this- add down spout in the middle due to slope issue
 - d. Columbian Blvd- electrician installed exterior outlets. Pipe froze in the extreme temps. Insulation issue on some walls, creating cold areas within the building
 - e. Maple St. new sign design done, waiting for it to arrive.
 - f. Dental bus- Took the lowest bid. Took one week to fix. Truck Centers in Troy completed work and did a really great job.

VIII. Old Business

- a. Sealed Bid Auction Surplus Items not sold
 - a. Aumann Auction is an option- 10% commission. 10% buyer premium. Recommend exclusive auction. No reserve amount. Christy spoke with Hue at Montgomery County regarding their recent experience with surplus auction items and he recommended using Aumann Auction service.
 - b. Sean Rees motion to proceed. Dr. Thomas Hatley seconded. Motion carried
- b. Need additional Board Members

IX. Credentialing and Privileging - none

X. WIC, HFI, Health Educator, Safe Families, Environmental, and Transportation updates

- a. WIC
 - i. Achieved caseload for March 514
 - ii. Colleen found and applied for a grant for pregnant and postpartum mothers. She did receive the grant.
 - iii. Corrective action plan for WIC was approved by IDHS
- b. HFI
 - i. 6 March referrals and 6 positive screens
 - ii. 19 families in the program
- c. Health Educator
 - i. Roughly 1558 student encounters in March
- d. Safe Families
 - i. DV New adults served 7 and 7 children
 - ii. 55 DV hotline calls with 14.25 hours
- e. Environmental
 - i. 1 new establishment
 - ii. CAH food recall

- iii. Not collecting dead birds this year due to avian flu and influenza
- f. Transportation
 - i. 3525 trips with 2613 service hours
 - ii. We will be getting 29 total vehicles through Rebuild 3 and CVP- minivans can transport two wheelchairs at one time
 - iii. No accidents in March
 - iv. Group trips went well last month
 - v. MMLP \$29,200 for design and construction of Cavallo building granted

XI. Review of Grants – Applications, Changes, updates and new

- a. We received notice of the SAC grant award for the health centers, \$2.24million 6/1-11/30- we received the first 6 months of the grant funding

XII. New Business

- a. Cyber Insurance Quote
 - a. \$13225 to \$4889 with Cysurance broker. Both companies this broker writes through have A+ ratings with AM Best ratings.
 - b. Dr. Thomas Hatley motioned. Mike Barnard seconded. Motion carried.
- b. Nuisance Complaints
 - a. Code enforcement- nuisance complaints. These have somehow gotten funneled to the health department. It is not a core function.
 - b. Madison and Jersey County both have a code enforcement boards that handle these items.
 - c. Motion to proceed with withdrawing our responsibility from nuisance complaints since there is no ordinance requiring us to do this. Remove nuisance off our website.
 - d. Motion to remove nuisance from website. Dr. Therese Polo motioned. Chas Swearingen seconded. Motion carried.
- c. Policy Review and Approval
 - a. Out of Cycle Invoice Wire Validation Policy- step by step process for verification of wire transfers
 - b. Personnel policy- holiday pay discrepancy in two different sections- made consistent with what was agreed upon with the Union
 - c. Expire standing order for Clozaril- we no longer have to participate in REMS program- CBC lab work at certain increments and inputting into website
 - d. Care management- how nurse care coordinators are going to identify patients and be compliant with DCMH
 - e. Motion to approve all by Nikki. Dr. Hatley seconded. Motion carried
- d. Personnel Requests/Resignations/Staff Vacancies
 - a. Laura Cox FMLA request for surgery and recovery
 - i. Motion to approve by Nikki Ray. Chas Swearingen seconded. Motion carried.

XIII. Next Meeting Date – Wednesday, May 21, 2025 at 6:00 p.m.

Motion to adjourn by Mike Barnard 7:52pm. Dr. Thomas Hatley seconded. Motion carried.

MISSION STATEMENT
OF THE
MACOUPIN COUNTY PUBLIC HEALTH DEPARTMENT

The Macoupin County Public Health Department believes that good health is a valuable right for all individuals, groups, and the community. We are dedicated to serve and work with the people in the community to prevent disease, to promote wellness and to protect the health of the residents of Macoupin County.