

MACOUPIN COUNTY BOARD OF HEALTH

Minutes for March 20, 2024, 6:00 p.m.

- I. Call to Order – Meeting called to order at 6:04 p.m.- Roll Call
 - a. Board Members Present: Mike Barnard, Chaz Swearingen, Lauren (Nikki) Ray, Suzanne Stayton, Leann Barr, Dr. Michael Levora, Dr. Therese Polo
 - b. Board Members Absent: Sean Rees, Dr. Thomas Hatley
 - c. Staff present- Lori Sanson, Samantha Thomas, Gary Ross, Christy Blank, Becky Hatlee
- II. Recognition of the Public- none present
- III. Reading and Approval of February 21, 2024 minutes
 - a. No questions. Leann Barr motioned, Suzanne Stayton second, motion carried.
- IV. Financial Status – Approval of Bills
 - a. Discussion of Current Financial Situation
 - a. Public Health balance beginning balance \$396,393.08 Ending balance \$502,733.95
 - b. Transportation beginning balance \$755,901.77 Ending balance \$823,315.48
 - c. WIC beginning balance \$4,348.85 Ending 6,307.65
 - d. Community Care beginning balance \$858,466.86 Ending balance \$639,332.28
 - e. MCHC, Inc. beginning balance \$7,520.58 ending balance \$7,396.58
 - f. UDS Final Loan Payment beginning balance \$14715.42, ending \$14,724.19
 - g. Total cash assets: \$2,604,223.16
 - h. Suzanne Stayton motioned. Leann Barr second. Motion carried.
 - b. Grant Renewals – Budget Approval
 - a. Nothing this month
- V. Administrator’s Report
 - a. Health Center Productivity Reports
 - a. Increase in counseling appointments, trying to preserve on encounters.
 - b. Increase in Dental visits due to Maple Street running with two full-time dentists starting in February, which increased the number of patients that we are able to see, therefore increasing productivity.
 - c. CMS Navigator is working to ensure our Medicaid and uninsured patients have the assistance they need to keep or acquire insurance. In February, 90% of our Medicaid clients due for renewal completed the required documentation to keep their Medicaid coverage.
 - d. 3169 unduplicated patients seen year to date, which keeps us on track for annual HRSA goal of 9000
 - b. UDS Review-Utilization Review of Patients per discount pay class and patient area served – We continue to serve large homeless population. Financial strain remains the highest social determinant of health for our patients, followed by lack of transportation. The majority of our patients being treated reside within 42 surrounding zip codes, with a few outliers. We currently have 1564 patients year to date that are considered 100% poverty and below, with 135 of them being homeless.
 - c. Review of Building Projects and Transportation Projects
 - a. Flooring at Oakland is being installed slowly but looks good.

- b. Broad Street closing completed on February 24, 2024.
- c. Mail issues from changing the address to Oakland from Broad St.
- d. Gillespie Lot – working with IDOT on who owns the foot from the sidewalk to the fence, IDOT vs City of Gillespie.
- e. Transportation Building- continuing to work with IDOT 1
- d. QI/QA/Risk Management minutes/Risk Management
 - a. Cervical and colon cancer screening is being promoted
 - b. One of the counselors resigned and went to Blackburn. Nationwide shortage of LCPCs and LCSWs. Majority of counseling has transitioned to remote. Our encounter rate reimbursement for counselors remains drastically below private practice, therefore complicating the amount that we are able to pay our counselors.
 - c. Patient Survey numbers are next to nothing. Staff has been re-educated to push for patient surveys to help us ensure that our patients are getting what they need.
 - d. Mike Barnard motioned to approve, Chaz Swearingen seconded. Motion carried.
 - e. Gary- Annual risk management report
 - i. 4 audits per provider per month
 - ii. Goal for 2024 reviewed and set.
 - iii. Did not quite hit 75% patient satisfaction- 57.8%
 - iv. Mike Barnard motioned to approve. Suzanne Stayton seconded. Motion carried.

VI. Credentialing and Privileging

- a. Megan Chambers, Medical Assistant. Suzanne Stayton motioned, Chaz Swearingen seconded. Motion carried.

VII. WIC, HFI, Health Educator and Environmental updates

- a. WIC- 617 nutrition vouchers this month. WIC RN – Kristopher recently did WSMI interview to promote WIC services to help increase numbers.

VIII. Old Business – buildings for sale

- a. 118 W Chestnut, Gillespie and 112 S Macoupin, Gillespie remain for sale

IX. Review of Grants – Changes, updates and new

- a. None

X. New Business

- a. Board Member Application- awaiting on additional applicants
- b. 340B Audit Update- Staff feel that audit went well, however no results have been forwarded to staff from reviewers at this time.
- c. Policy Review and Approval
 - a. Continuing education policy- UpToDate subscription for CE is to be taken out of their CE budget if they choose. If providers don't choose to use UpToDate for CEs, then they will still have access, but it will be a shared access with other providers, providing no CEs.
 - b. CE budget can be used for license renewal reimbursement, but must be requested.
 - c. Travel time for conference out of state can not be used for CE reimbursement, only the cost of the conference and time in the conference.
 - d. CE budget does not cover travel time, meals, drinks or other incidentals.

- e. Mike Barnard motioned to approve CE budget policy updates. Dr. Therese Polo seconded. Motion carried.
- d. Staff vacancies
 - a. 10 open positions, which remains average
- e. Personnel Requests/Resignations/Evaluations
 - a. FMLA request from Haley Baver
 - i. Mike Barnard motioned. Suzanne Stayton seconded. Motion carried
 - b. Resignation
 - i. Daniel Lanctot LCPC – going to Blackburn
 - ii. Patricia Sempłowski - retiring
- f. Proposal for Adec dry vacuum, 12-year warranty on parts and 18 month warranty on labor for dental at Morgan St. \$13,547, including installation. When the expansion was planned at Morgan Street, it was not taken into consideration that existing vacuum was only strong enough for four chairs operating at the same time. Retain current vacuum for backup purposes. FQHC Dental revenue is where this money would come from. Mike Barnard motioned. Dr. Therese Polo seconded. Motion carried.

XI. Executive Session – Personnel

- a. Leann Barr motioned to move to Executive Session at 7:01 p.m. Suzanne Stayton seconded. Motion carried.
- b. Motion to move back to regular session at 7:55 p.m. made by Chaz Swearingen. Seconded Leann Barr. Motion carried.

Meeting adjourned: Leann Barr motioned. Dr. Therese Polo seconded. Motion carried. 8:00pm

XII. Next Meeting Date – Wednesday, April 17, 2024 at 6:00 p.m.

MISSION STATEMENT
OF THE
MACOUPIN COUNTY PUBLIC HEALTH DEPARTMENT

The Macoupin County Public Health Department believes that good health is a valuable right for all individuals, groups, and the community. We are dedicated to serve and work with the people in the community to prevent disease, to promote wellness and to protect the health of the residents of Macoupin County.