

MACOUPIN COUNTY BOARD OF HEALTH

Meeting Minutes for January 17, 2024, 6:00 p.m.

- I. Call to Order – Roll Call – Meeting called to order at 6:07 p.m. by Dr. Michael Levora.
 - a. Board Members Present: Sean Rees, Dr. Thomas Hatley, Michael Barnard, Chas Swearingen, Dr. Levora
 - b. Board Members Absent: Peg Barkley, Dr. Therese Polo, Suzanne Stayton, Leanne Barr, Nikki Ray
 - c. Staff present- Lori Sanson, Christy Blank, Becky Hatlee, Elyse Schoen
- II. Recognition of the Public – no public present
- III. Reading and Approval of December 20, 2023 minutes – Motion to approve by Dr. Thomas Hatley, seconded by Chas Swearingen, motion carried.
- IV. Financial Status – Approval of Bills
 - a. Discussion of Current Financial Situation
 - a. Public Health: beginning balance \$293,783.13, ending balance \$603,593.57
 - b. Transportation: beginning balance \$591,599.51, ending balance \$672,087.05
 - c. WIC: beginning balance \$6,620.68, ending balance \$17,709.76
 - d. Community Care: beginning balance \$532,519.56, ending balance \$650,877.44
 - e. MCHC, Inc.: beginning balance \$8,021.00, ending balance \$9,506.00
 - f. USDA Final Loan Payment: beginning balance \$14,696.69, ending balance \$14,705.45
 - g. Statement of Financial Position – We are \$519,753.70 above last month.
 - b. Certificate of Deposit – Edwards Jones Financial Advisor advised to keep money in CDs as going rate is more than 5% or money market account which is at 5%. Money Market account will have penalty for withdrawal of money and CD will not. Carol Wills at CNB stated they could move all of our CDs to a 6-month term at 5.06% now if we choose. Carol also stated that our money is protected in the CDs, even if we have more than \$250,000 with CNB. Motion to move current CDs to 6-month terms at the 5.06% rate with CNB effective now made by Sean Rees, seconded by Dr. Thomas Hatley, motion carried.
- V. Administrator’s Report
 - a. Health Center Productivity Reports – need to continue to decrease cancellations and no-show rates.
 - b. UDS Review-Utilization Review of Patients per discount pay class and patient area served – Patients population treated and poverty percentage reviewed to ensure catchment area of patients. Patient Served Goal met for 2023 at 9089 unduplicated patients, despite 3 full-time dentist openings.
 - c. Review of Building Projects and Transportation Projects – Gillespie parking lot on hold due to weather, floor ordered for Oakland, Transportation in process with IDOT.
 - d. QI/QA/Risk Management minutes/Risk Management – Motion to approve QI/QA minutes made by Mike Barnard, seconded by Chas Swearingen, motion carried.
- VI. Credentialing and Privileging - none

- VII. WIC, HFI, Health Educator and Environmental updates – WIC had 9 out of 637 families not pick up eligible benefits for December. Mobile WIC clinics continue for outreach. HFI is going through transition of staff, as Debbie approaches retirement. Health Educator continues to provide extensive programming in our schools reaching over 3500 kids this semester.
- VIII. Old Business – buildings for sale – buildings remain for sale without movement due to high interest rates and commercial property null
- IX. Review of Grants – Changes, updates and new – Motion to write for CORS Grant made by Chas Swearingen, seconded by Dr. Levora, motion carried. Motion to write for HRSA Telehealth Grant made by Sean Rees, seconded by Mike Barnard, motion carried.
- X. New Business
 - a. New Board Member Application – continue to collect applications and board will review in February.
 - b. 340B Audit – received notice of 340B Audit scheduled for February. Team working with TPAs and completing mock audit now to prepare.
 - c. Policy Review and Approval – 340 B Policies reviewed and motion to approve made by Sean Rees, seconded by Mike Barnard, motion carried.
 - d. Staff vacancies – currently have 10 vacancies, with our Dentists positions finally filled.
 - e. Personnel Requests/Resignations/Evaluations – Resignation of S. Herbert, P. Doyle, M. May, J. Wyatt. Motion to approve FMLA requests for Kayla Martin and Terrie Bloomfield made by Sean Rees, seconded by Mike Barnard, motion carried.
- XI. Executive Session – No executive session 1/17/24.
- XII. Motion made to adjourn meeting at 7:54 p.m. by Sean Rees, seconded by Mike Barnard, motion carried.
- XIII. Next Meeting Date – Wednesday, February 21, 2024 at 6:00 p.m.

MISSION STATEMENT
OF THE
MACOUPIN COUNTY PUBLIC HEALTH DEPARTMENT

The Macoupin County Public Health Department believes that good health is a valuable right for all individuals, groups, and the community. We are dedicated to serve and work with the people in the community to prevent disease, to promote wellness and to protect the health of the residents of Macoupin County.