

MACOUPIN COUNTY BOARD OF HEALTH
Minutes of the Regular Board meeting
Wednesday, September 16, 2020

ROLL CALL

BOARD MEMBERS PRESENT

Dr. Michael LeVora
Suzanne Stayton
Paula Robinson
Mike Barnard
Nikki Ray
Ralph March

OTHER PRESENT

Kent Tarro, CEO
Peggy Garrison, FCO
Christy Blank, Clinical Director (By Phone)

BOARD MEMBERS ABSENT

Andrea Card
Ruth Ann Pomatto

Ralph March called the meeting to order at 7:10 pm.

CEO Update

CEO Report was presented by Kent Tarro

1. Public Transportation rides are down. All 14 passenger vehicles will have cameras.
2. Financials are still good with patients using the clinic, both in person and by telehealth.
3. Blackburn College is using the MCPHD through telehealth. A goal is to have the students use the Morgan Street clinic. Last school year, there were clinics on campus once a week. With more promotion and a permanent location, the students may use the clinic.
4. Four Blackburn students have Covid-19 and are isolated from the other students.
5. Kent continues to get positive comments concerning the staff members pay raises.
6. Dr. Theresa Polo will be coming on the Board of Health in October or November.

SECRETARY MINUTES

Michael LeVora moved to accept the August 19 minutes as printed. Seconded Nikki Ray. Motion carried.

FINANCIAL REPORT

The August Financial Report was presented by Peggy Garrison. The Public Health beginning balance was \$767,416.20 and the ending balance was \$1,411,906.66. FQHC Reimbursement for Payroll was \$379,670.24. The account also received CDC Contact Tracing fund of \$715,428. There was a reimbursement for supplies of \$136,190.01 The WIC account beginning balance was \$21,265.39 and the ending balance was \$17,234.55. The Transportation account beginning balance was \$205,085.11 and the ending balance was \$53,901.55. The Community Care beginning balance was \$519,526.21 and the ending cash balance is \$410,173.64. The amount owed to Public Health from Maple Street Clinic for Payroll Reimbursement is down to \$183,875.46. A motion by Suzanne Stayton to accept the financial report. Seconded by Mike Barnard. Motion carried.

BUSINESS MEETING

1. Katelyn Force, RN request a full 12 weeks of maternity leave starting on October 30th. Paula Robinson moved to grant Katelyn Force maternity leave. Seconded by Mike Barnard. Motion carried.
2. Carole Drew, Transportation Coordinator, announced her resignation effective September 30, 2020.
3. The HRSA budget for June 1, 2020 until May 31, 2021 was presented. The total budget was \$2,313,749. Because the MCPHD is an agency that offers essential service, we will receive federal funds during a Federal Government shutdown.
4. Christy Blank gave an update on the COVID-19. At this time, Christy feels that the clinic is working well with 100 people who have scheduled appointments along with 25 high risk people. Recently, most days have 60 – 80 people being tested. More doctors' offices and hospitals are now doing testing and this has helped reduce the number of people at the drive through clinic. Not all doctors' offices and hospitals are reporting to the clinic the number of patients tested and results in a timely fashion. It will probably be February or March 2021 before a vaccine will be available. There will be two vaccines shots given to all patients. The vaccine will need to go through trials.
5. The WIC Program for Fiscal SFY21 will be \$148,176. These funds will be used for the Special Supplemental Nutrition Program. The Breastfeeding Peer Counselor program received \$16,500 for SFY'21.
6. Kent reviewed the insurance policy for employees and their family with Blue Cross Blue Shield. The new insurance year will begin on October 1, 2020.
7. The July Unemployment Rates for Macoupin County is now 7.7%
8. An advertisement for the Morgan Street Clinic services was shared.
9. Madison Communication is going to feature the MCPHD in a magazine that is sent to their customers.
10. HRSA presented a Certificate of Achievement award to the Macoupin County Public Health Dept. The recognition of ranking among the top 20% of health centers for best overall clinic quality performance.
11. John Little sent an email commending the MCPHD staff for their on-site COVID-19 testing.
12. As of September 9th, there are 435 COVID-19 confirmed cases in Macoupin County. At this time, there are 297 active cases.
13. Rob Wirth presented a bid from Precision Industrial LTD from Edwardsville for re-pointing and restoration work on the South-east Exterior Wall at the Maple Street Clinic. The amount will be \$23,866 w/o a performance and labor-material payment bond. The bond is required and will add \$718. Paula Robinson moved to have Precision Industrial LTD do re-pointing and restoration on the Maple Street Clinic. Seconded by Michael LeVora. Motion carried.

14. Kent reviewed the Specialty Referral 340B Eligibility Documentation Agreement. Last month, the program generated \$40,000. The major pharmacy manufacturers want us to have an in-house pharmacy.
15. Labcorp provides patients testing using a sliding fee scale based on income. We are requesting LabCorp to waive fees for lab tests for individuals at or below 100% of the FPL. Barnard moved to pursue the Indigent Patient Lab Program, second by Stayton.
16. The Billable Visits Report for August 2020 included Medical Visit – 498; Behavioral Visits – 988; and Dental Visits – 1,199 for a total of 2,685
17. The Healthy Families 2020 report for 2019-2020 was presented.
18. The August WIC Program report was presented. At this time, there are 728 active clients.

New Business

The lease with HSHS St Francis Hospital begins on October 1. The cost is \$12 per square foot or \$1,282 per month. Utility and maintenance will be paid by St Francis Hospital. MCPHD will be paying for the cleaning of the building.

The dental clinic in Litchfield will have two dentists and one hygienist. The Federal government needs to approve the Dental Clinic. The clinic should open in November. Mike Barnard moved to approve the HSHS lease. Seconded by Nikki Ray. Motion carried.

Michael LeVora moved to go into Executive Session. Suzanne Stayton second. Motion carried at 8:23 pm.

The regular meeting went back into session at 9:10 pm.

Michael LeVora moved to adjourn the meeting. Seconded by Paula Robinson. Motion carried.

Meeting adjourned at 9:12 pm.

Paula Robinson
Secretary