

MACOUPIN COUNTY BOARD OF HEALTH
Minutes of the Regular Board meeting
Wednesday, August 19, 2020

ROLL CALL

BOARD MEMBERS PRESENT

Andrea Card
Paula Robinson
Mike Barnard
Ruth Ann Pomatto
Ralph March
Nikkie Boente
Suzanne Stayton
Dr. Michael LeVora

OTHER PRESENT

Kent Tarro, CEO
Peggy Garrison, FCO
Christy Blank, Clinical Director
Becky Hatlee
Laura Cox
Jennifer Carter

Ralph March called the meeting to order at 7:40 pm.

CEO Update

CEO Report was presented by Kent Tarro.

1. The Financial report for the Macoupin County Public Health Dept and Health Centers is good with the additional funds from the COVID 19 grants.
2. There are Cares Act funds that are helping maintain care of underserved citizens.
3. Six new 14-passenger buses will be coming soon. The buses will be equipped with cameras.
4. Baylee Hughes has started working in fiscal department in Carlinville office.
5. Kent presented information at the August 2020 County Board meeting to update recent changes at the MCPHD. The increase in revenue was well received.
6. In the transportation program, the number of trips will be reduced. All of the drivers are back but some people retired. The vehicles will have half capacity on all trips due to half-capacity of rides to distance people and prevent COVID-19.
7. Staff members are pleased with their pay increase and are showing their gratitude.
8. There will be cameras in all of the clinics to maintain patient distancing and efficient workflow.

SECRETARY MINUTES

Suzanne Stayton moved to accept the July 15 minutes as printed. Seconded Andrea Duncan.
Motion carried.

FINANCIAL REPORT

The July Financial Report was presented by Peggy Garrison. The Public Health beginning balance was \$702,395.70 and the ending balance was \$767,416.20. FQHC Reimbursement for Payroll was \$500,000. WIC account beginning balance was \$10,445.64 and the ending balance

was \$21,265.39. The Transportation account beginning balance was \$37,061.61 and the ending balance was \$205,085.11. The 3rd Quarter payment arrived for \$181,944.67. The Community Care beginning balance was \$831,892.47 and the ending cash balance is \$519,526.21. The current cash Assets (Financial Position) are \$1,563,598.69. The amount owed to the Public Health from Maple Street Clinic for Payroll Reimbursement is down to \$390,644.35. Peggy reported that the direct deposit is working well. A motion by Ruth Ann Pomatto to accept the financial report. Seconded by Michael LeVora. Motion carried.

BUSINESS MEETING

1. Heather Pfeiffer requested maternity leave starting around November 16 for 12 weeks. Paula Robinson moved to accept the maternity leave for Heather Pfeiffer. Seconded by Michael LeVora. Motion carried.
2. Paul and Sandy Bomkamp have been an employee for the MCPHD for seventeen years. Because of the COVID 19, they agreed to retire effective August 31.
3. Christy Blank gave an update on the COVID 19. As of August 15, Macoupin County: Positive Cases (Confirmed): 255; Total Tested: 12,421; Total Negative: 12,166; Total Pending: 0 (Macoupin County residents tested at MCPHD drive thru testing site); Hospitalized: 2; and Active (Isolated): 197. Christy shared that the staff is tired from the increase in patients. The procedures for working with patients includes 30 questions and contact tracing information. Doctors' offices and hospitals are sending patients directly to the clinic. Macoupin County is receiving residents from the neighboring counties. Christy feels that the clinic can handles 100 people who have scheduled appointments along with 25 high risk people. There have been many recent days when there are 200 – 225 people going through the testing. The staff members do not feel they were safe so on Monday, August 17 the clinic closed down from taking new patients. The staff members are continuing to make contact with the patients that need follow-up. On Monday, August 24, Christy hopes to reopen with new patients. The board members were understanding of the stress level and the need to pause in the testing of new patients.
4. There was discussion on how to secure more people to help man the COVID 19 clinic. Blackburn College students are doing a good job. Many of the students have a science background. There is a possibility to secure volunteers who can help call people for the contact tracing information. There needs to be additional paid staff and volunteers to assist the clinic staff.
5. Christy Blank has developed a policy for handheld radios used by employees at the MCPHD facilities. Mike Barnard moved to accept the Use of Handheld Radios for Safety/Emergency Announcement policy. Seconded by Michael LeVora. Motion carried.
6. The next policy and procedure document presented was COVID 19 Staff Safety. Suzanne Stayton moved to accept the COVID 19 Staff safety Policy and Procedure. Seconded by Michael LeVora. Motion carried.
7. The third policy was addressing the In-House Collection Procedures. Michael LeVora moved to accept the In-House Collection Producers. Seconded by Mike Barnard. Motion carried.

8. Becky Hatlee, Laura Cox, and Jennifer Carter thanked the board members for their support during the COVID-19 and pay increase given to the employees.
9. Kent Tarro and Peggy Garrison presented the FY2021 budget for 9/1/20 – 8/31/21. There is a major increase from last year - \$2,981,646. The total budget will be \$9,850,385 for the Macoupin Co Public Health Department. The Macoupin County Community Care Health Center decreased to \$6,129,179. The WIC Program's budget will be \$164,676. The MCHC, Inc. Domestic Violence Budget is \$10,000. The Macoupin County Public Health Transportation program's budget is \$1,362,040. Michael LeVora moved to accept the 2021 Budgets as presented. Nikkie Boente seconded. Motion carried.
10. Dr. Therese L. Polo, Pediatrician in Gillespie will be joining the MCPHD Board of Health. It may be several months before she begins attending the meetings.
11. The HRSA (Health Resources and Services Administration) announced a \$1,000,000 for our Rural Communities Opioid Response Implementation grant. This program helps with school education, medical staff education, support for police and sheriff's departments, and mental health. This is a three-year grant ending 08/31/2023. We will receive \$1 Million total that covers three years.
12. The Billable Visits Report for July 2020 included Medical Visit – 521; Behavioral Visits – 1,178; and Dental Visits – 1,249 for a total of 2,438. This is an increase from last month.
13. The WIC program is increasing participation by offering drive through services.

Michael LeVora moved to adjourn the meeting. Seconded by Paula Robinson. Motion carried.

Meeting adjourned at 9:00 pm.

Paula Robinson
Secretary