

Dental Assistant

Department: Maple Street Dental

Reports to: Assistant Dental Director

Union Position

Dental Assistant is responsible for working closely with the Dentist and/or Hygienist as needed. Will assist in providing dental care to the patients, perform duties chair side, four handed dentistry area. Dental Assistants will treat patients with courtesy and respect in a professional manner. Reports to the Assistant Dental Director.

EDUCATION, EXPERIENCE AND SKILLS REQUIRED

- High School diploma or GED completion of training as a Certified Dental Assistant by the American Dental Association, or two years of experience as a Dental Assistant
- Computer knowledge and work experience beneficial good organization skills and good communication skills required
- Ability to deal tactfully with patients and others in various situation
- Ability to handle instruments and materials carefully and safely
- Basic Life Support (BLS)
- Requires ability to be mobile without limitations and to stand for long periods of time.
- Ability to lift, up to 40lbs is required.
- Ability to handle intermittent sitting, bending and reaching.
- May be exposed to bodily fluids during routine duties; must always wear gloves, safety goggles and other related safety equipment and follow proper exposure safety procedures
- Deals with radiography procedures and must follow related safety guidelines.
- Friendly, polite and outgoing with patients/visitors
- Ability to plan ahead and anticipate issues
- Must maintain appropriate knowledge of dental assisting through ongoing education and/or training
- Good skills at being attentive to the needs of patients/visitors and co-workers.
- Dependable and Consistent
- Other duties as assigned
- Ability to sit for lengthy periods is required.
- Good skills at being attentive to the needs of patients/visitors and co-workers.
- Dependable and consistent