

MACOUPIN COUNTY BOARD OF HEALTH  
Minutes of the Regular Board meeting  
Wednesday, May 20, 2020

**ROLL CALL**

**BOARD MEMBERS PRESENT**

Andrea Card  
Ruth Ann Pomatto  
Suzanne Stayton  
Paula Robinson  
Mike Barnard  
Ralph March  
Dr. Michael LeVora  
Lauren “Nickie” Boente

**ABSENT**

Dr. Josh Poos

**OTHER PRESENT**

Kent Tarro, CEO  
Peggy Garrison, FCO  
Christy Blank, Clinical Director

**GUEST**

Todd Armour  
Harry Starr  
Jeff Brown  
Kyle Schroeder  
Mark Dragovich  
Frank Long  
John Hicks

Ralph March called the meeting to order.

**MINUTES**

Ruth Ann Pomatto moved to accept the March 2020 minutes. Seconded by Andrea Card.  
Motion carried.

**ADMINISTRATION REPORT**

1. Kent Tarro presented information concerning the financial situation. He feels there is sufficient funds for two months. The MCPHD has received federal funds to cover the crisis.
2. Besides local citizens, the staff is visiting long term facilities to test residents. While there, facility staff and residents are receiving training on keeping safe and healthy.
3. At this time, the curve for Macoupin County have flattened out with 41 persons who have tested positive for the virus. There have not been any large gatherings in the county. The

Mobile Behavioral Care Van has been used for testing individuals next to the Maple Street Clinic.

4. The transportation program is delivering food and prescriptions to county residents.
5. 70% of the current staff is either on layoff or at a minimum have had a reduction in their regularly weekly work hours.
6. New dental equipment has arrived for the clinics.

## **PUBLIC RESPONDS TO VIRUS**

The first person to present a public comment was Jeff Brown. Jeff shared that he feels the Madison County Resolution that was approved was a good start for Macoupin County. In Madison County, the County Board Members are also the County Health Department Board. There are a number of counties that are looking to open and not following the governor's guidelines. If businesses open up, the MCPHD would be available to help with guidelines and overseeing their license.

Kyle Schroeder was the next person to give testimony. Kyle is a small business owner and said his occupation has been affected by the closure. He hopes the business owners will have more control over opening their facility.

Mark Dragovich, County Board chair, gave some history of the MCPHD and the relationship with the county board.

Kent Tarro made comments at the end of the public response. He shared that there needs to be a vaccine developed to control the epidemic. Macoupin County residents have done well in keeping the number of people with the virus down. The final decision will be made by the County Board members to pass a resolution supporting reopening. As far as the MCPHD, Kent shared that he has concerns with fiscal sustainability and the stress on MCPHD staff.

Christy Blank stated that the Madison County ordinance would need to have the wording changed to fit Macoupin County. Christy shared information from John Hopkins University. The governor may make changes in the Illinois guidelines at any time.

Kyle Schroeder made comments related to some people were staying home but still contracted the virus. He shared that some businesses are being penalized because they are not selling food items.

## **FINANCIAL REPORT**

The April Financial Report was presented by Peggy Garrison. The Public Health beginning balance was \$417,002.79 and the ending balance was \$277,233.70. WIC account beginning balance was \$8,596.26 and the ending balance was \$4,395.89. The Transportation account beginning balance was \$146,611.03 and the ending balance was \$74,290.28. The Community

Care beginning balance was \$229,882.90 and the ending balance was \$207,250.58. The ending cash balance is \$207,250.58. The amount owed to Public Health from the Maple Street Clinic for payroll reimbursement is \$1,028,845.04. The USDA annual principal payment has been paid. A motion by Andrea Card to accept the financial report. Seconded by Suzanne Stayton. Motion carried.

### **Administrative Report**

1. The April Billable Visit are down: Behavioral – 792; Dental – 354; and Medical – 518; Total – 1,664.
2. Kent Tarro discussed the possibility of waving or reducing the food license fee for businesses that have to secure a county license to serve food and/or drinks. Mike Barnard moved to waive the county fees for food establishments. Seconded by Ruth Ann Pomatto. Motion Carried. Suzanne Stayton suggested that the staff stress the importance of sanitation to the businesses and use waived fees for cleaning and sanitizing supplies.
3. The Personnel Policy for Sick Time was discussed. Mike Barnard moved that the Macoupin County Public Health Depart will allow the use of ten (10) days (75 hours) of Sick Time to be used to cover time off due to a Global Pandemic. Seconded by Ruth Ann Pomatto. Motion carried.
4. The job description for the Chief Financial Officer was reviewed. Dr. Michael LeVora moved to change the minimum requirements for education and experience in the job description to read: Bachelors Degree in Finance, Accounting or related field with five years' experience or Associate's Degree in Finance, Accounting or related field with ten years' experience. Seconded by Suzanne Stayton. Motion carried.
5. Welcome to Lauren "Nickie" Boente as a new board member.
6. The IQ 202 EAP Report shows that 3 people sought counseling and 1 person sought legal assistance.
7. A number of letters were shared showing appreciation for the staff's help during the crisis.
8. Brittany Shooting Range was scheduled to host a state shooting competition in June. The MCPHD worked with the organizers to cancel or postpone the event.
9. Currently, the staff has the Personal Protective equipment needed to keep them and the patients safe.
10. The WIC program continues to serve mothers, babies and infants. There were 543 clients receiving food instruments in April.
11. HRSA is offering funding through the Rural Communities Opioid Response Program Implementation Proposal. Last year, MCPHD received \$200,000 for the Planning Phase. Dr. Michael LeVora moved to submit an application for the RCORP-Implementation grant. Seconded by Andrea Duncan. Motion carried.
12. The board members discussed the future of the resolution related to Coronavirus. Illinois' 5-step reopening plan continues to be updated. The board members felt that they needed more information before making a decision. The Macoupin County Board will not be meeting until June 9 unless they schedule an emergency meeting. Mike Barnard moved to

table the decision on the Macoupin County Reopen Resolution until we know more information. Seconded by Dr. Michael LeVora. Motion carried.

Suzanne Stayton move to adjourn the meeting. Seconded by Andrea Card. Motion carried.

Paula Robinson, Secretary