

MACOUPIN COUNTY BOARD OF HEALTH
Minutes of the Regular Board meeting
Wednesday, June 17, 2020

ROLL CALL

BOARD MEMBERS PRESENT

Andrea Card
Ruth Ann Pomatto
Suzanne Stayton
Paula Robinson
Mike Barnard
Ralph March
Dr. Michael LeVora
Lauren “Nickie” Boente

ABSENT

Dr. Josh Poos

OTHER PRESENT

Peggy Garrison, CFO
Christy Blank, Clinical Director (Remotely)
Laura Cox
Becky Hatlee

Ralph March called the meeting to order at 7:15.

MINUTES

Ruth Ann Pomatto moved to accept the May 2020 minutes. Seconded by Dr. Michael LeVora. Motion carried.

ADMINISTRATION REPORT – Presented by Peggy Garrison

1. At this time, there are 47 patients that have tested positive for the Coronavirus 19 Virus in Macoupin County. There was an additional death of a man on Monday, June 15. The county is up to four deaths.
2. The Macoupin County Board met and passed a Resolution – Open Up Macoupin County on June 5.
3. At this time, most of the staff members are back to work. There may be some employees that won't return because of health concerns.

FINANCIAL REPORT

The May Financial Report was presented by Peggy Garrison. The Public Health beginning balance was \$277,233.70 and the ending balance was \$530,677.43. There was an FQHC Reimbursement for payroll of \$641,070.00. WIC account beginning balance was \$4,395.89 and the ending balance was \$12,952.67. In June, we received a grant payment of \$11,214.16. The Transportation account beginning balance was \$74,290.28 and the ending balance was

\$59,923.03. The 3rd Quarter payment has not arrived. Vehicles have been updated with plexiglass barriers. The transportation vehicles will have plastic barriers around the driver. The Community Care beginning balance was \$207,250.58 and the ending cash balance is \$1,350,882.60. The amount owed to Public Health from the Maple Street Clinic for payroll reimbursement is \$1,028,845.04. The following funds were received in May: Payroll Protection Program - \$700,000, Federal COVID 19 Relief Stimulus Funding - \$516,266.15, and HRSA drawdown funding of \$441,070.00. The current cash Assets are \$2,004,740.25 and the Ending Cash Balance is \$1,350,882.60. The amount owed to the Public Health from Maple Street Clinic for Payroll Reimbursement is down to \$757,917.36. A motion by Suzanne Stayton to accept the financial report. Seconded by Michael LeVora. Motion carried.

Business Meeting

1. Maranda Hall, Domestic Violence Advocate with the Safe Families Program is pregnant and is requesting 12 weeks leave after her child is born. Suzanne Stayton moved to allow Maranda Hall a family leave for 12 weeks. Second Mike Barnard. Motion carried.
2. Brittany Besserman, RMA has resigned her position as of July 31, 2020.
3. Debbie Stewart will resign on June 22 as custodian.
4. The April 2020 Unemployment Rate is now at 13.9% which is a 10.2% increase from April 2019.
5. Macoupin County Health Department is overseeing marketing for the 2020 Census completion for Macoupin and Montgomery Counties. Becky Hatlee is the lead staff member. Three employees are working on gathering the information. On July 15, staff from the Bureau of Census will be making contact with people who have not responded. They can make six visits to try to attain the information. Current staff are now able to have public opportunities to complete the information. At this time, we have 73.5% of the population completing the report and have the 15th best response rate of Illinois counties.
6. Pat Drew, Carlinville High School Principal sent a letter thanking the MCPHD staff for helping with the social distancing graduation on May 24. The MCPHD staff worked with four school districts in the county to help guide the ceremonies for the graduating seniors.
7. The MCPHD has been scheduling meetings with the eight school district superintendents throughout the county. Information is given to the superintendents on Monday, Wednesday, and Friday.
8. A cease and desist notice was developed on June 5, 2020 for establishments not cooperative with the Pandemic Executive Orders. The Executive Order may result in criminal or civil liability and the potential suspension or revocation of licensing through the MCPHD.
9. Staff have developed a COVID-19 Antibody Frequently Asked Question document that answers questions for the people who are participating in the Cellex Rapid Antibody test.
10. Senator Andy Manar has supported the efforts of the MCPHD for residents. Additional funds will be coming to the Illinois Community Health Centers.

11. The IDPH conducted a review of Women's Health and Family Services and the School Health Program with an On-Site Certification Quality Review on March 4, 2020. A two-year certificate was issued.
12. Two Job Description have been developed for Student Public Health Nurse and Student Mental Health Nurse – Psychiatry that will be used in the future.
13. The May Billable Visit are down: Behavioral – 854; Dental – 342; and Medical – 365; Total – 1,561.
14. Debbie Link completed a Health Education report. Recent months have emphasized the Healthy Family program.
15. The WIC Program presented the May 2020 report. This program has limited contact with clients but continues to distribute food through the new Electronic Benefits Transfer cards.
16. An application for the Federal Malpractice Insurance and Liability has been applied for this year. The Risk Management includes Quality Meetings, Chart Review, Education for staff, and Risk Reduction. Michael LeVora moved to accept the report on Federal Malpractice Insurance and Liability. Seconded by Mike Barnard. Motion carried.
17. Today, Peggy Garrison received a telephone call that shared there have been businesses opening with too many people. With the Macoupin County Board's vote on June 5, it makes it difficult to follow the Illinois Attorney General's guidelines. Too many people are in restaurants and bars. The Food and Alcohol Licenses end on June 30. At the May 2020 meeting, the Board of Health accepted a motion to not charge restaurants and bars for their license. A business in Staunton wants to sponsor a Prom for graduating students. The board members are concerned with this proposed event on July 18. At this time, the board discussed not pulling food or liquor licenses.
18. A Physician Assistant has questioned if the employment policy should say employees must give 180 days-notice when leaving the MCPHD. The MCPHD Board recommended that the policy be changed to 90 days-notice for a person leaving a PA position.
19. A person has requested to work as a janitor at the Maple Street Clinic. He has served 18 months in jail four DUIs. He will not be in contact with patients as he will be working after hours. A background check was completed and he has participated in prevention programs. He has references that support his employment. The Board of Health members agreed to hire the individual.
20. An annual review of Kent Tarro was completed by the Board of Health members.
21. At 8:15 pm, an Executive Session was called.
22. At 8:45 pm, the board went back to regular session.

The meeting adjourned at 8:50 pm.

Paula Robinson
Secretary