

MACOUPIN COUNTY BOARD OF HEALTH
Minutes of the Regular Board meeting
Wednesday, February 19, 2020

ROLL CALL

BOARD MEMBERS PRESENT

Dr. Michael LeVora
Ralph March
Andrea Card
Mike Barnard
Suzanne Stayton

ABSENT

Dr. Josh Poos
Ruth Ann Pomatto
Paula Robinson

OTHERS PRESENT

Kent Tarro, CEO
Peggy Garrison, FCO
Christy Blank, Clinical Director

Ralph March called the meeting to order.

MINUTES

Stayton moved to accept the January, 2019 minutes. Seconded by Card. Motion carried.

FINANCIAL REPORT

The January Financial Report was presented by Peggy Garrison. All balances increased from last month. FQHC account was up \$99,308.52. The Transportation account was up \$152,272.06. The WIC account was up \$12,443.83. The Public Health account was up \$41,270.73. A motion by LeVora to accept the financial report. Seconded by Card. Motion carried.

The Scheffel Boyle Audit conducted in November was reviewed by Peggy. The only finding was spending over appropriations in the WIC budget. The Audit was approved by Stayton, and second by Barnard. Motion carried.

Peggy reviewed the recently completed 2019-2024 Community Health Needs Assessment and Community Health Improvement Plan (also known as the IPLAN). The Organizational Capacity Assessment and Improvement Plan was also reviewed. The IPLAN was approved by motion by Stayton and second by LeVora.

ADMINISTRATION REPORT

1. Kent presented the Payroll notice sent to all staff. They were given the option of receiving their paystub via email or paper copy. Many employees were not picking up the paper copies since the Direct Deposit was implemented.
2. Illinois Unemployment schedule shows that Macoupin County's rate is at 4.1%.
3. Carlinville CUSD #1 is working on a Fiber Optics Telehealth that we will participate in. This program will allow students to get an insight into what the different job fields we have entail.
4. Kent enclosed an insurance sheet showing the ten biggest insurance companies, with UHC being the biggest.

5. Kent presented the current Transportation Program fees for Non-Medicaid clients. It has been determined by Area Agency on Aging that we can charge Seniors for out of County rides. Kent reviewed the possible suggestions that he will run past the County Board in April. They have the final say in our charges.
6. Kent completed and sent in a Witness Slip on a Vaping bill.
7. Becky Hatlee sent an email to all school Superintendents and Principals on the 2020 Census grant and the hard to reach citizens of the County.
8. Debbie Link included her HFI report and the Health Education report that were reviewed.
9. IDPH Health Alert on the Coronavirus was included in the packet and reviewed.
10. Debbie Link also presented the Car Seat grant distribution report.
11. Craig Bussmann included the Environmental reports for review.
12. The Quarterly report for the Vector Surveillance and Control grant was reviewed. Derrek Tiburzi and Kristin McSweeney have done a great job picking up this program.
13. DOT Physical Exams are being implemented in the clinic. A list of all trucking companies the information was sent to was included.
14. A copy of the recent Patient Satisfaction Survey was included.
15. The month of January statistical analysis of appointments included: Behavior Health 692, Dental Care 1,491, and Medical Care 474, for a total of 2,657, which annualizes to 31,884 visits.
16. QI/QA minutes were reviewed and chart review completed. Minutes were approved upon motion by Stayton, second LeVora. Motion carried.
17. The WIC report shows we are staying steady at 650 participants served.
18. The idea of an IPLAN for Macoupin and Montgomery County has been discussed, with each agency chipping in funds.
19. Northwestern School District has expressed interest in becoming a School Linked School, and there is hope that North Mac will as well.
20. Christy presented a promissory note for Dental Assistants who complete coronal polishing and nitrous certification to stay employed by us for one year after completion or they agree to pay back our costs.
21. The need of one additional board member for the Board of Health was discussed.

At 8:44 PM, a motion to go into Executive Session was made by Stayton, second by Card. All in favor.

At 9:15 pm, Card motioned to move back into Regular Session, second by Barnard. All in favor.

22. The financial plan including staff increases recommended by CEO Kent Tarro was motioned for approval by Barnard, and second by LeVora. Motion carried.

Card moved to adjourn the meeting. Seconded by Stayton. Motion carried.

Peggy Garrison