

MACOUPIN COUNTY BOARD OF HEALTH

Minutes for May 20, 2026, 6:00 p.m.

I. Call to Order – Roll Call

- a. Meeting called to order at 6:03 p.m.
- b. Board members present: Ashley Simons, Leann Barr, Margaret Nepute, Morgan Rusten, Sean Rees
- c. Board members absent: Chas Swearingen, Dr. Thomas Hatley, Dr. Michael LeVora, Pamela Danker
- d. Staff present: Becky Hatlee, Christy Blank, Derrek Tiburzi, Gary Ross, Lori Sanson, Samantha Thomas

II. Recognition of the Public – none present

III. Reading and Approval of April 29, 2026 minutes

- a. Motion to approve minutes made by Leann Barr, seconded by Sean Rees. Motion carried.

IV. Financial Status – Approval of Bills

a. Discussion of Current Financial Situation

Program	Beginning Balance	Ending Balance	Comments
Public Health	528,544.52	541,861.92	Waiting on State of IL for vouchering reimbursement
WIC	16,147.51	6,054.08	Waiting on reimbursement from the State of IL.
Transportation	655,204.67	544,184.70	IL has only reimbursed us through October 2025. They are behind.
Community Care	853,669.43	650,206.37	Need to do a drawdown
USDA	26,000.77	26,023.21	Interest
MCHC, Inc	33,192.59	33,299.59	donations
Statement of Financial Position	2,489,462.33	2,178,225.71	In red 311,236.62 – waiting on 594,334.52 in vouchering reimbursement from the State of IL
Outstanding vouchering balance			594,334.52

- b. Motion to approve financial reports made by Morgan Rusten, seconded by Leann Barr. Motion carried.

V. Executive Session – personnel, legal

- a. Motion to move to executive session made by Sean Rees at 6:14 p.m., seconded by Ashley Simons.
- b. Motion to move back to regular session made by Leann Barr at 6:24 p.m., seconded by Sean Rees.

VI. Administrator's Report

- a. Health Center Productivity Reports – Medical, PMHNP, Counseling, and Dental encounters increased, but are still underneath where we were last year. We were at 5335 unduplicated patients at the end of April. We were at 2906 kept appts for April, with our monthly goal being 3,000.
- b. UDS Review-Utilization Review of Patients- 5335 unduplicated patients, with 2855 being at 100% poverty or below, 3,662 having Medicaid or MCO, and 301 of them claiming homelessness.

- c. QI/QA/Risk Management – 5335 unduplicated patients, kept encounters at 2906, which is 96.9% of our monthly goal, all disciplines had an increase in encounters for the month of April, reviewed chart audits, reviewed patient surveys, open positions, and credentialing and privileging. New C&P – Balinda Solomon, Medical Asst Trainee, Nichole Breitweiser, RDH
Full Privileges – Breanne Stayton, Social Services Coordinator
Staff w/ limited privileges – Kaitlyn Markle-Seymore, MA Trainee, Stephanie Geisler, Doula, Kelsey Rainey, DA Trainee, Clair Eccles, DA Trainee, Rachel Voss, DA Trainee
- d. Motion to approve minutes made by Sean Rees, seconded by Leann Barr. Motion carried.
- e. Review of current projects – Transportation waiting on A&E reimbursement, Columbian Blvd still waiting on flooring to be replaced.

VII. Old Business

- a. MCPHD advertising, marketing, re-branding and website update – new website is built and live, it looks great. We will be getting professional headshots to add to the website too. Our new scrubs have been distributed and look great.

VIII. Credentialing and Privileging -

- a. Tiffany Smith, Dental Hygienist
- b. Stephanie Geisler, Doula - Full
- c. Liberty King, Medical Assistant - limited

IX. Program updates

- a. MCPT April - trips 3,452, 59,907 service miles, 3,202 service hours, 22 days of service
- b. Environmental Health – 50 routine inspections, 15 re-inspections, 23 cottage food consultations, 8 septic permits, 37 private sewage disposal consultants
- c. Health Educator – Reached 1842 students, 1524 SLHC – Maple, 318 SLHC – Morgan
- d. WIC – achieved caseload was 646, which is 107.8% of goal, 273 appts completed in April, 49 WIC clients received immunizations, WIC show rate is 85%, BFPC had 57 contacts in April, 3 breast pumps distributed
- e. Safe Families – 43 clients served with 288 client encounters, 74 hotline calls taken, totaling 22.75 hours, 12 Orders of Protection filed, 7 granted, 7 Plenary orders filed, with 2 granted

X. Review of Grants – Applications, Changes, updates and new

- a. Submitted – BASE, START, Gambling, ROSC, Vision and Hearing Screening, IPHA
- b. Reviewing – IMPACT, Bright Minds/Bright Smiles, Impaired Driving, Oral Health, Community Grants, Suicide

XI. New Business

- a. Lead Audit – IDPH completed a Lead Program Audit and provided letter stating our program was in great standing, with honorable mentions to Kristofer and Samantha on a job well done.
- b. Board Meeting Structure – document provided to the Board from Gary regarding the proposal of a new meeting date and times to better accommodate attendance of our board members while staying within the requirements of the current By Laws. Motion to approve meeting changes made by Sean Rees, seconded by Leann Barr. Motion carried.

- c. Directors and Officers Policy – new bid for Cincinnati D&O policy came in at \$941 annually. Motion to approve policy made by Sean Rees, seconded by Leann Barr. Motion carried.
- d. Policy Review and Approval
Continuing Education Policy and Procedure, Macoupin County Public Health Department Personnel Policy, Provision of Services, and the Preceptor Policy that will not go in effect until the procedure is written/approved to accompany this policy. Motion to approve all policies listed made by Sean Rees, seconded by Ashley Simons. Motion carried.
- e. Personnel Requests/Resignations/Staff Vacancies – reviewed 3 resignations and open positions

XII. Next Meeting Date – Wednesday, June 17, 2026 at 6:00 p.m.

XIII. Motion to adjourn made by Sean Rees at 7:05 p.m., seconded by Margaret Nepute. Motion carried.