

MACOUPIN COUNTY BOARD OF HEALTH

Minutes for April 29, 2026, 6:00 p.m.

- I. Call to Order – Roll Call 6:08pm
 - a. Board Members Present: Chas Swearingen, Dr. Michael LeVora, Morgan Rusten, Pamela Danker, Sean Rees
 - b. Board Members Absent: Dr. Thomas Hatley, Ashley Simons, Leann Barr, Margaret Nepute
 - c. Staff present- Becky Hatlee, Christy Blank, Derrek Tiburzi, Gary Ross, Lori Sanson, Sam Thomas
- II. Recognition of the Public – None Present
- III. Reading and Approval of March 18, 2026 Minutes
 - a. Motion to approve minutes made by Sean Rees, Chas Swearingen seconded. Motion carried.
- IV. Financial Status – Approval of Bills
 - a. Discussion of Current Financial Situation
 - a. Public Health: Beginning balance \$471,647.44 Ending balance \$528,544.52
 - b. Transportation: Beginning balance \$583,971.21 Ending balance \$655,204.67 – waiting on Nov 2025 – through current reimbursement from IDOT
 - c. WIC: Beginning balance \$16,494.39 Ending balance \$16,147.51
 - d. Community Care: Beginning balance \$664,972.35 Ending balance \$853,669.43
 - e. MCHC, Inc.: Beginning balance \$33,167.59 Ending balance \$33,192.59
 - f. USDA: Beginning balance \$25,975.86 Ending balance 26,000.77
 - g. Total cash assets: \$2,489,462.33, compared to \$2,172,957.68 previous month. Up \$316,504.65.
 - h. We are waiting on grant vouchering reimbursement in the amount of \$407,903.14, with some outstanding from September 2025 through March 2026.
 - i. Sean Rees motioned to approve March 2026 financials. Morgan Rusten seconded. Motion carried.
 - b. Budget Approval for County Board Budget Review Hearing – Dr. Michael LeVora asked if any of these amounts could change and Lori Sanson explained that all the grant amounts are not in, so these budgets could change with grant changes.
 - a. Sean Rees motioned to approve, Pamela Danker seconded. Motion carried.
 - c. Outstanding Grant Remittance owed to MCPHD – The State of IL continues to be behind in remittances. We are waiting on grant vouchering reimbursement in the amount of \$407,903.14, with some outstanding from September 2025 through March 2026.
- V. Executive Session – personnel, legal
 - a. Sean Rees motioned to Executive Session at 6:16pm, seconded by Chas Swearingen, motion carried.
 - b. Chas Swearingen motioned to return from Executive Session at 6:49pm, seconded by Sean Rees, motion carried.
- VI. Administrator’s Report

- a. Health Center Productivity Reports – increase in dental appointments in March, increase in medical appointments, increase in behavioral health appointments, unduplicated patients through end of March 2026 was 4760, with 2741 encounters. This is about 91% of our monthly encounter goal.
- b. UDS Review-Utilization Review of Patients – Clinical Quality Measures continued to be worked and tracked monthly, patient zip code areas served reviewed, poverty level served reviewed, and primary insurance reviewed
- c. QI/QA/Risk Management – unduplicated patients through 3/31/26 = 2741, 47.6% of our annual goal, with 2741 encounters for March 2026, which is 91.4% of our monthly goal. Reviewed 119 patient surveys for all disciplines, credentialing and privileging for Rachel Voss, Dental Asst Trainee. Reviewed Chart Reviews with no significant findings
 - a. Pamela Danker motioned to approve. Chas Swearingen seconded. Motion carried.
- d. Review of current projects -Transportation Rebuild projects still in process, Columbian floor going has temporary carpet in place while we wait for the epoxy to come in to take care of the moisture. Rebuild grant still waiting on State of IL approval.

VII. Old Business

- a. MCPHD advertising, marketing, re-branding and website update – Sam Thomas showing the new scrubs with the new logo. New scrub requirement goes into effect 5/1. Becky met with McDaniels Marketing yesterday and went through the new website. It is now available to us and we will be going live very soon, shooting for a launch date of 5/12.

VIII. Credentialing and Privileging

- a. Breanne Stayton, Social Services Coordinator – move to full privileging
 - b. Nicole Breitweiser, RDH – initial credential and privileging
 - c. Balinda Soloman - initial credential and privileging with limited privileging
- Sean Rees motioned to approve credentialing and privileging. Chas Swearingen seconded. Motion carried.

IX. Program updates

- a. WIC
 - i. New case load 692, from 599
 - ii. Achieved 103.2% of caseload for March, standard is to be at least 90%
 - iii. Total WIC Show rate is 83%, Certification show rate 87.5%
 - iv. Funding was increased by 19%, state average increase was 2%
- b. Safe Families
 - i. 29 New Clients, 174 Client encounters
 - ii. 36 hotline calls
 - iii. 9 OPS files, 9 granted
 - iv. 7 Plenary filed
- c. Health Educator
 - i. Bailey Moore reached 1,525 students in March 2026 – 993 Maple and 532 Morgan SLHC programs
- d. Environmental
 - i. 3 septic permits approved
 - ii. 32 Cottage Food consultations, 5 applications.
 - iii. 70 routine inspections completed, 33 re-inspections
- e. Transportation

- i. 2 group trips – total of 14 participated
- ii. 3,496 passenger trips, with 22 days of service
- iii. Community Rides Grant – 23 new riders, 62 additional rides, 695 miles traveled, 37.17 service hours in this grant
- iv. 16 total safety events – safety score 97%, couple of drivers still not meeting the mark in safety, safety goal is 100%.

X. Review of Grants – Applications, Changes, updates and new – we continue to search for new grants. We are waiting for the RCORP grant NOFOs to become available. We have seven grants that we are watching for the NOFOs to become available. We have submitted six applications that we are waiting for confirmation on funding.

XI. New Business

- a. HRSA SAC re-alignment notification – grant re-alignment grant from 3 to 4 years. Our new project period is 8/1/11-5/31/28
- b. SLHC Audit and re-certifications – both audits had zero findings and re-certifications were issued. Great job to Sam and her team for this accomplishment.
- c. Board Members – Conflict of Interest – Chas Swearingen new position with Locust St. Board of Health felt no Conflict of Interest at this time.
- d. Policy Review and Approval – Illinois Opioid Overdose Reversal Agent Standardized Procedure and Order, Restricted PHI Exchange Area, Dismissal of Patient for Inappropriate Behavior, Staff Response to Suicidal or Homicidal Patients, Patient’s Rights and Responsibilities, Patient and Visitor Code of Conduct, Macoupin County Public Health Department Personnel Policy, and Evidenced Based Screening. Motion to approve policies made by Sean Rees, seconded by Pamela Danker, motion carried.
- e. Personnel Requests/Resignations/Staff Vacancies – Lizzy Tucker resignation. Colleen Cash notification that she was helping with the soccer program at Blackburn and there is no conflict of interest with her position. Job positions open – Front Office Assistant – Medical/B/H, Medical Assistant, Dental Assistant, PHDH, RDH, and Dentist
- f. Motion to adjourn at 7:46 pm made by Sean Rees, seconded by Morgan Rusten. Motion carried.

XII. Next Meeting Date – Wednesday, May 20, 2026 at 6:00 p.m.

MISSION STATEMENT
OF THE
MACOUPIN COUNTY PUBLIC HEALTH DEPARTMENT

The Macoupin County Public Health Department believes that good health is a valuable right for all individuals, groups, and the community. We are dedicated to serve and work with the people in the community to prevent disease, to promote wellness and to protect the health of the residents of Macoupin County.