MACOUPIN COUNTY BOARD OF HEALTH
Minutes for September 17, 2026, 6:00 p.m.

I. Call to Order – Roll Call
   a. Meeting called to order by Dr. Michael LeVora at 6:04p.m.
   b. Board members present: Ashley Simons, Chas Swearingen, Dr. Michael LeVora, Leann Barr, Margaret Nepute, Morgan Rusten, Sean Rees
   c. Board members absent: Dr. Thomas Hatley, Pamela Danker
   d. Staff present: Becky Hatlee, Christy Blank, Derrek Tiburzi, Gary Ross, Lori Sanson, Samantha Thomas

II. Recognition of the Public – none present

III. Consent Agenda Items

June

   a. Health Center Productivity Reports -6774 patients, 16,133 kept appts YTD, 2959 kept appts for month
   b. UDS Review-Utilization Review of Patients – patients by zip codes reviewed, 3404 at 100% poverty or below, 4473 (66%) of patients on Medicaid currently
   c. Review of current projects – transportation is only project currently going
   d. MCPHD marketing update – website is up and going and getting good traffic, working to get new branding out everywhere
   e. Program Updates – 12 students reached in June by Health Educator due to kids being out of school. Have upcoming events scheduled, MCPT 2,537 passenger trips, 54,760 service miles, 2,821 service hours with 126 no shows, Samsara – 26 total safety events with a safety score of 94% (last month safety score 98%), 26 Cottage Food Operator consultants, 41 routine inspections, 20 re-inspections
   f. Reviewed Personnel Requests/Resignations/Staff Vacancies – 6 Job Titles open, with multiple positions in a dental and transportation.

July

   g. Health Center Productivity Reports -7274 patients, 19,240 kept appts YTD, 3119 kept appts for month, which is 104% of monthly goal
   h. UDS Review-Utilization Review of Patients – patients by zip codes reviewed, 3635 at 100% poverty or below, 4839 (66%) of patients on Medicaid currently
   i. Review of current projects – Columbian culvert extended and rock added, transportation rebuild
   j. MCPHD marketing update – will continue to push out new branding
   k. Program Updates – Health Educator – kids on school break, MCPT 2,370 passenger trips, 49,967 service miles, 2,557 service hours with 124 no shows, Samsara – 13 total safety events with a safety score of 99% (last month safety score 94%), 22 Cottage Food Operator consultants, 42 routine inspections, 13 re-inspections
   l. Reviewed Personnel Requests/Resignations/Staff Vacancies/FMLA

August

m. Health Center Productivity Reports -8009 patients which is 80.1% of our annual goal, 22,269 kept appts YTD which is 61.9% of our annual goal, 3033 kept appts for month, which is 101% of our monthly goal
n. UDS Review-Utilization Review of Patients – patients by zip codes reviewed, 3920 at 100% poverty or below, 5333 (66%) of patients on Medicaid currently, reviewed zip codes served.
o. Review of current projects – transportation working through with IDOT, Columbian Blvd guard rail to be installed for added safety barrier, reviewed future anticipated projects.
p. MCPHD marketing update – continuing to market
q. Program Updates – Health Educator-no report due to school break, Safe Families – 29 clients served, 60 hotline calls, WIC – 622 clients, totaling 103.8%, MCPT – 2,291 passenger trips, 45,986 service miles, 2,313 service hours with 142 no shows, Samsara – 20 total safety events with a safety score of 95% (last month safety score 99%), 27 Cottage Food Operator consultants, 31 routine inspections, 25 re-inspections
r. Personnel Requests/Resignations/Staff Vacancies – 6 Job Openings
s. Motion to approve consent agenda items made by Leann Barr, seconded by Chas Swearingen. Motion carried.

IV. Reading and Approval of June 17, 2026 minutes
Motion to approve minutes made by Sean Rees, seconded by Morgan Rusten. Motion carried.

V. Financial Status – Approval of Bills - June, July, August
a. Discussion of Current Financial Situation – Motion to approve minutes made by Sean Rees, seconded by Chaz Swearingen. Motion carried.
b. Review of Heartland CDs

Ending June 30, 2026

Program	Beginning Balance	Ending Balance	Comments
Public Health	371,499.04	526,034.03	Waiting on State of IL for vouchering reimbursement
WIC	13,940.62	5,261.69	Waiting on reimbursement from the State of IL.
Transportation	639,495.05	617,526.17	State of IL still behind on reimbursement.
Community Care	570,603.45	521,108.53	New grant year starting - Need to do a drawdown, multiple grants in contracting
USDA	26,044.92	26,068.90	Interest
MCHC, Inc	39,584.96	40,345.66	donations
Statement of Financial Position	2,031,478.51	2,105,894.75	+ 74,416.24 – waiting on 331,012.48 in vouchering reimbursement from the State of IL
Outstanding vouchering balance			331,012.48

Ending July 31, 2026

Program	Beginning Balance	Ending Balance	Comments
Public Health	532,499.95	204,681.83	Waiting on State of IL for vouchering reimbursement
WIC	5,261.69	9,327.93	Waiting on reimbursement from the State of IL.
Transportation	617,526.17	917,254.51	Received large reimbursement from IDOT grant.
Community Care	521,108.53	478,780.82	New grant year starting - Need to do a drawdown, multiple grants in contracting
USDA	26,068.90	26,092.15	Interest
MCHC, Inc	40,345.66	40,855.66	donations
Statement of Financial Position	2,112,360.67	2,046,032.67	In red 66,328. – waiting on 274,799.63 in vouchering reimbursement from the State of IL
Outstanding vouchering balance			274,799.63

Ending August 31, 2026

Program	Beginning Balance	Ending Balance	Comments
Public Health	204,681.83	420,880.77	Waiting on State of IL for vouchering reimbursement
WIC	9,327.93	21,025.00	Received reimbursement from the State of IL.
Transportation	917,254.51	781,416.73	State of IL behind on reimbursement.
Community Care	478,780.82	515,691.72	New grant year starting - Need to do a drawdown
USDA	26,092.15	26,115.42	Interest
MCHC, Inc	40,855.66	35,482.23	donations
Statement of Financial Position	2,068,376.67	2,197,369.07	+ 128,992.40 – waiting on vouchering reimbursement from the State of IL
Outstanding vouchering balance			Most grants have went to quarterly vouchering

VI. Executive Session – personnel, legal – separate minutes

VII. Administrator's Report

a. July QI/QA/Risk Management – UDS # of Unduplicated Patients as of 6/30/26: **6815** (**68.2%** of goal). FQHC Kept Appts for June 2026: **2959** (**98.6%** of goal). FQHC Kept Appts YTD (as of 6/30/26): **16,133 (44.8%** of 36,000 annual goal). Reviewed Clinical Quality Measures – meeting 5, with a goal to continue to improve. Reviewed 105 patient Surveys submitted in June. We had 70 dental surveys, 35 Med/BH surveys. Credentialing and Privileging reviewed

and approved for - New C&P: Jessi Ruyle, RDH; Tatum King, Dental Assistant; Riley Clubb, PMHNP - Full Privileges: Kelsey Rainey, DA Trainee; Claire Eccles, DA Trainee – Staff with Limited Privileges; Kaitlyn Markle-Seymore, MA Trainee; Rachel Voss, DA Trainee.
Chart Reviews completed.

b. August QI/QA/Risk Management – UDS # of Unduplicated Patients as of 7/31/26: **7274** (**72.7%** of goal). FQHC Kept Appts for July 2026: **3119** (**104%** of goal). FQHC Kept Appts YTD (as of 7/31/26): **19,240 (44.8%** of 36,000 annual goal). Reviewed Clinical Quality Measures – meeting 3, with a goal to continue to improve. Reviewed 160 patient Surveys submitted in July. We had 105 dental surveys, 55 Med/BH surveys. Credentialing and Privileging reviewed and approved for - New C&P: Virginia Baker, Dental Assistant Trainee.
Chart Reviews completed.

c. September QI/QA/Risk Management – UDS # of Unduplicated Patients as of 8/31/26: **8009** (**80.1%** of goal). FQHC Kept Appts for August 2026: **3033** (**101%** of goal). FQHC Kept Appts YTD (as of 8/31/26): **22,269 (61.9%** of 36,000 annual goal). Reviewed Clinical Quality Measures – meeting 5, with a goal to continue to improve. Reviewed 179 patient Surveys submitted in August, up from 160 in July. We had 97 dental surveys, 82 Med/BH surveys. Credentialing and Privileging reviewed and approved for - New C&P: Rachel Voss, full privileging DA.

d. Motion to approve QI/QA Meeting Minutes for July 2026, August 2026 and September 2026 made by Ashley Simons, seconded by Leann Barr. Motion carried.

e. Credentialing and Privileging – Rachel Voss – Dental Assistant Trainee

f. Motion to approve Credentialing and Privileging made by Ashley Simons, seconded by Leann Barr. Motion carried.

VIII. Review of Grants – Applications, Changes, updates and new – Awarded BASE, START, Bright Minds, Bright Smiles, Gambling, DOAP totaling over $3,236,722. Currently writing for 5 additional grants.

IX. New Business

a. Board Meeting – Term Re-Elect – Motion to re-elect Chas Swearingen for new term beginning 10/1/2026 made by Leann Barr, seconded by Dr. Michael LeVora, motion carried.

b. Executive Minutes and Recordings – motion to keep minutes private made by Dr. Michael LeVora, seconded by Chaz Swearingen, motion carried.

c. Timekeeping and personnel- Motion to open position for payroll clerk made by Dr. Michael LeVora, seconded by Chaz Swearingen, motion carried. Motion to exclude C-Suite from COLA raises made by Sean Rees, seconded by Chaz Swearingen, motion carried. Motion to give C-Suite 3.5% increase effective with next payroll and complete September annual performance reviews made by Sean Rees, seconded by Chaz Swearingen, motion carried.

d. New Mileage Rate – new federal mileage rate increased received and noted at $.76/mile effective.

e. Board Policy Review and Approval – Policy changes reviewed for 340 B Program Noncompliance/Material Breaches, 340 B Program Compliance Monitoring/Reporting, Authorized Drivers and Motor Vehicle Record (MVR) Check Policy, Patient Complaint and Grievance, Macoupin County Public Health Department Personnel Policy. Motion to approve changes to policies made by Sean Rees, seconded by Leann Barr, motion carried.

X. Next Quarterly Meeting Date – Thursday, November 19, 2026 at 6:00 p.m. – discussion to keep meeting the same date or change. Board decided to leave meeting on this date.

XI. Motion to adjourn meeting at 7:15 pm made by Sean Rees, seconded Ashley Simons.