

MACOUPIN COUNTY BOARD OF HEALTH

Minutes for March 18, 2026, 6:00 p.m.

- I. Call to Order – Roll Call 6:05pm
 - a. Board Members Present: Chas Swearingen, Dr. Michael LeVora, Lauren Boente (Nikki Ray), Leann Barr, Margaret Perry, Morgan Rusten, Pamela Danker
 - b. Board Members Absent: Dr. Thomas Hatley, Sean Rees
 - c. Staff present- Becky Hatlee, Christy Blank, Derrek Tiburzi, Gary Ross, Lori Sanson, Sam Thomas
- II. Recognition of the Public – None Present
- III. Reading and Approval of February 18, 2026
 - a. Motion to approve minutes made by Chas Swearingen, Leann Barr seconded. Motion carried.
- IV. Financial Status – Approval of Bills
 - a. Discussion of Current Financial Situation
 - a. Public Health: Beginning balance \$420,657.83 Ending balance \$471,647.44
 - b. Transportation: Beginning balance \$624,476.90 Ending balance \$583,971.21 – waiting on Oct 2025 – through current reimbursement from IDOT
 - c. WIC: Beginning balance \$11,568.66 Ending balance \$16,494.39
 - d. Community Care: Beginning balance \$974,768.57 Ending balance \$664,972.35 – need to do a drawdown for funds spent
 - e. MCHC, Inc.: Beginning balance \$33,167.59 Ending balance \$33,167.59
 - f. USDA: Beginning balance \$22,312.85 Ending balance 25,975.86
 - g. Total cash assets: \$2,172,957.68, compared to \$2,463,680.24 previous month. Difference of \$290,772.56.
 - h. We are waiting on grant vouchering reimbursement in the amount of \$441,097.48, with some outstanding from September 2025 through February 2026.
 - i. Morgan Rusten motioned to approve February 2026 financials. Leann Barr seconded. Motion carried.
 - b. Outstanding Grant Remittance owed to MCPHD \$441,097.48.
- V. Executive Session – personnel, legal
 - a. Leann Barr motioned to Executive Session at 6:21pm, seconded by Pamela Danker, motion carried.
 - b. Lauren Boente (Nikki Ray) motioned to return from Executive Session at 6:54pm, seconded by Margaret Perry, motion carried.
- VI. Administrator’s Report
 - a. Health Center Productivity Reports – increase in dental appointments in February, decrease in medical appointments, increase in behavioral health appointments, unduplicated patients through end of Feb 2026 was 3119, with 2592 encounters. This is about 86% of our monthly encounter goal.
 - b. UDS Review-Utilization Review of Patients – Clinical Quality Measures continued to be worked and tracked monthly.
 - c. QI/QA/Risk Management – unduplicated patients through 2/28/26 = 3119, with 2592 encounters for February 2026. Reviewed patient surveys for all disciplines, credentialing

and privileging for full privileges for Shawn Howard and limited privileges for Kaitlyn Markle-Seymore, MA, Stephanie Geisler, Doula, Kelsey Rainey, DA-T, Claire Eccles, DA-T, and Breanne Stayton, Social Services Coordinator. Reviewed Chart Reviews with no significant findings

- a. Lauren Boente (Nikki Ray) motioned to approve. Leann Barr seconded. Motion carried.
- d. Review of current projects -Transportation Rebuild projects still in process, Columbian floor going to be replaced in April.

VII. Old Business

- a. MCPHD advertising, marketing, re-branding and website update – continuing to work on website updates, scrub orders and moving towards implementation of new logos on letter head, etc.

VIII. Credentialing and Privileging

- a. Rachel Voss – Dental Assistant Trainee
- b. Sean Howard – PRSS – Full privileges
- c. Lauren (Nikki) Boente motioned to approve, Chas Swearingen seconded. Motion carried.

IX. Program updates

- a. WIC
 - i. Achieved 100.3% of caseload for February
 - ii. Total WIC Show rate is 86%
- b. Safe Families
 - i. 7 New Clients, 174 Client encounters
 - ii. 38 hotline calls
 - iii. 9OPS files, 6 granted
 - iv. 3 Plenary filed, 2 granted
- c. Health Educator
 - i. Bailey Moore reached 1102 students in February 2026 – 757 Maple and 345 Morgan SLHC programs
- d. Environmental
 - i. 4 septic permits approved
 - ii. Cottage Food consultations going crazy, this program is becoming overwhelming.
 - iii. 74 routine inspections completed, 24 re-inspections
- e. Transportation
 - i. 2 group trips
 - ii. 3,145 passenger trips, with 19 days of service
 - iii. Community Rides Grant – 17 new riders, 52 additional rides, 461 miles traveled, 21.51 service hours in this grant
 - iv. 18 total safety events – safety score 97%, couple of drivers still not meeting the mark in safety, safety goal is 100%.

X. Review of Grants – Applications, Changes, updates and new -reviewed current list of grant renewals, and upcoming potential grants to be written for. Team continues to search for new grants daily.

XI. New Business

- a. GATA Audit Letter – Audit letter from previous month cleared up with Audit being accepted in the GATA system.
- b. IDOT notice – Letter of Admonishment regarding procurement. Goes against what manual states. Will work to secure a Procurement Coordinator for all vendors moving forward.
- c. Board Members – Motion to nominate and appoint Ashley Simons to the Board of Health and make her Secretary/Treasurer made by Leann Barr, Chas Swearingen seconded, motion carried.
- d. Policy Review and Approval –
 - Macoupin County Public Health Department Personnel Policy
 - Downtime Policy and Procedure
 - Home Visiting Safety
 - Fluoride Varnish Application
 - External Request to MCPHD ProvidersLeann Barr motioned to accept all policies. Morgan Rusten seconded. Motion carried.
- e. Personnel Requests/Resignations/Staff Vacancies – reviewed job openings, personnel changes.
- f. Motion to adjourn 7:23 pm made by Lauren (Nikki) Boente, seconded by Chas Swearingen. Motion carried.

XII. Next Meeting Date – Wednesday, April 15, 2026 at 6:00 p.m.

MISSION STATEMENT
OF THE
MACOUPIN COUNTY PUBLIC HEALTH DEPARTMENT

The Macoupin County Public Health Department believes that good health is a valuable right for all individuals, groups, and the community. We are dedicated to serve and work with the people in the community to prevent disease, to promote wellness and to protect the health of the residents of Macoupin County.