

MACOUPIN COUNTY BOARD OF HEALTH

Minutes for February 18, 2026, 6:00 p.m.

- I. Call to Order – Roll Call 6:08pm
 - a. Board Members Present: Chas Swearingen, Lauren Boente (Nikki Ray), Leann Barr, Margaret Perry, Sean Rees
 - b. Board Members Absent: Dr. Thomas Hatley, Dr. Michael LeVora, Morgan Rusten, Pamela Danker
 - c. Staff present- Becky Hatlee, Lori Sanson, Sam Thomas, Christy Blank, Gary Ross
- II. Recognition of the Public- None
- III. Reading and Approval of December 17, 2025 minutes – no quorum at January 21, 2026 meeting
 - a. Leann Barr motioned. Margaret Perry seconded. Motion carried.
- IV. Financial Status – Approval of Bills
 - a. Discussion of Current Financial Situation December 2025 financials
 - a. Public Health: Beginning balance \$467,696.29 Ending balance \$789,762.84
 - b. Transportation: Beginning balance \$718,356.43 Ending balance \$657,097.63
 - c. WIC: Beginning balance \$7,520.79 Ending balance \$29,088.56
 - d. Community Care: Beginning \$735,316.21 Ending balance \$861,197.15
 - e. MCHC, Inc.: Beginning balance \$27,645.57 Ending balance \$29,335.57
 - f. USDA: Beginning balance \$22,283.99 Ending balance \$22,299.10
 - g. Total cash assets: 2,769,340.71, over \$2,361,069.14 from previous month.
 - h. Leann Barr motioned to approve December 2025 financials. Chas Swearingen seconded. Motion carried.
 - b. Discussion of Current Financial Situation – January 2026 financials
 - a. Public Health: Beginning balance \$789,762.84 Ending balance \$420,657.83 – need to do a transfer from other programs to cover payroll
 - b. Transportation: Beginning balance \$657,097.63 Ending balance \$624,476.90
 - c. WIC: Beginning balance \$29,088.56 Ending balance \$11,568.66
 - d. Community Care: Beginning balance \$861,197.15 Ending balance \$974,768.57
 - e. MCHC, Inc.: Beginning balance \$29,335.57 Ending balance \$33,167.59
 - f. USDA: Beginning balance \$22,299.10 Ending balance 22,312.85
 - g. Total cash assets: \$2,463,680.24, compared to \$2,769,340.71 previous month.
 - h. Leann Barr motioned to approve January 2026 financials. Chas Swearingen seconded. Motion carried.
 - c. Outstanding Grant Remittance owed to MCPHD
 - a. Still owed \$892,000
- V. Executive Session – personnel, legal
 - a. None
- VI. Administrator's Report
 - a. Health Center Productivity Reports
 - a. Medical appts up, psych stayed the same. Dental is coming up now in February
 - b. 1709 unduplicated patients
 - c. 2361 kept appts

- b. UDS Review-Utilization Review of Patients
 - a. Electronic surveys reviewed from 2025
- c. QI/QA/Risk Management - January 2026
 - a. 2318 kept appts in December
 - b. Leann Barr motioned to approve. Chas Swearingen seconded. Motion carried.
- d. QI/QA/Risk Management - February 2026 minutes
 - a. 1709 unduplicated patients
 - b. Reviewing why providers don't have full privileges and completing necessary procedures for this
 - c. Leann motioned. Nikki seconded. Motion carried.
 - d. Patient satisfaction surveys provided from January
- e. Review of current projects
 - a. Columbian Blvd- floor in hallway needs replaced again. Lowest bid was \$2750 from Quality flooring
 - b. Transportation Building- waiting on remittance for A&E payment
 - c. No projects at St. Francis Way, Morgan St, Oakland Ave, Maple Street

VII. Old Business

- a. MCPHD advertising, marketing, re-branding and website update – working to get website information completed to launch new marketing logos and website.

VIII. Credentialing and Privileging

- a. Breann Stayton- Social Services Coordinator
- b. Elaina Reddin- Dental Assistant
- c. Chas Swearingen motioned to approve. Leanne Barr seconded. Motion carried.

IX. Program updates

- a. WIC
 - i. Updated achieved caseload for December was 612 clients which is 102.2% of goal
- b. Safe Families
 - i. 5 granted Ops emergently
- c. Health Educator
 - i. Bailey Moore reached 877 students in January 2026
- d. Environmental
 - i. 3 septic permits approved
 - ii. Temporary events will be amping up with fish fry coming up
- e. Transportation
 - i. 2 group trips
 - ii. 3,091 passenger trips
 - iii. Community Rides Grant award- 1 of 5 in Nation
 - iv. 3 new hires
 - v. 18 total safety events – safety score 97%, couple of drivers still not meeting the mark in safety

X. Review of Grants – Applications, Changes, updates and new

- a. IPV training collaborative- working on this
- b. We are unsure if federal funding will affect some of these grants

XI. New Business

- a. IDPH Gata Notice
- b. FY25 Cost Report
- c. Audit Report 2025
 - a. Company wide 2 findings. Correction submitted and accepted.
- d. Board Members – Need Treasurer replacement soon.
- e. Policy Review and Approval - January 2026 & February 2026
 - a. Financial Policy
 - b. Sliding Fee Discount
 - c. Narcan Standing Order
 - d. Dental Same Day/Walk-in Appointments
 - e. Family and Medical Leave Act (FMLA) Policy
 - f. Credentialing and Privileging Policy
 - g. Artificial Intelligence Use Policy and Procedure
 - h. Consent for Treatment
 - i. Personnel Policy – State of IL requirements for changes to leave policies
 - Bereavement
 - NICU
 - Blood and Organ Donation
 - Notice of Privacy Practices
 - j. Routine Requests for Medical Records
 - k. Military Leave Policy
 - l. VESSA Policy
 - m. Patient Health Record and Documentation
 - n. Standing Orders for Administering Clesrovimab RSV
 - o. Lauren Boente (Nikki Ray) motioned to accept all policies. Leann Barr seconded.
Motion carried.
- f. Personnel Requests/Resignations/Staff Vacancies – two reasonable accommodations reviewed, open staff vacancies reviewed
- g. Motion to adjourn 7:13 pm made by Lauren Boente (Nikki Ray), seconded by Sean Rees.
Motion carried.

XII. Next Meeting Date – Wednesday, March 18, 2026 at 6:00 p.m.

MISSION STATEMENT
OF THE
MACOUPIN COUNTY PUBLIC HEALTH DEPARTMENT

The Macoupin County Public Health Department believes that good health is a valuable right for all individuals, groups, and the community. We are dedicated to serve and work with the people in the community to prevent disease, to promote wellness and to protect the health of the residents of Macoupin County.